



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		Sri A. S. N. M. Government College
• Name of the Head of the institution		Dr. T Raja Rajeswari
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone No. of the Principal		08814-229069
• Alternate phone No.		08814-229069
• Mobile No. (Principal)		9441064063
• Registered e-mail ID (Principal)		sriasnmgdc@gmail.com
• Address		Near fire station, Dodipatla road, Edla bazar, Palakol, West Godavari District-534260
• City/Town		Palakol
• State/UT		Andhra Pradesh
• Pin Code		534260
2.Institutional status		
• Autonomous Status (Provide the date of conferment of Autonomy)		23/04/2015
• Type of Institution		Co-education
• Location		Rural

• Financial Status	UGC 2f and 12(B)				
• Name of the IQAC Co-ordinator/Director	G. Srinivasa Rao				
• Phone No.	08814-229069				
• Mobile No:	6305268681				
• IQAC e-mail ID	iqacasn@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://sriasnmgdcpalakol.ac.in/admin/ckeditor/uploads/2019-20%20AQAR%20Report%20(2).pdf				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://sriasnmgdcpalakol.ac.in/admin/ckeditor/uploads/ASN%20AcademicCcalender%202020-21-converted.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	78.25	2006	21/05/2006	20/05/2013
Cycle 2	B	56.71	2014	21/02/2014	20/02/2019
6.Date of Establishment of IQAC			15/07/2006		
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
Central Government	Autonomous	UGC	16/12/2019	12,00,000	
8.Provide details regarding the composition of the IQAC:					
• Upload the latest notification regarding the	View File				

composition of the IQAC by the HEI		
9.No. of IQAC meetings held during the year	5	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>Academic audit by a team of external experts of A.P.C.C.E., Under the guidance of IQAC it is recommended that faculty have to apply for minor research projects. IQAC Meetings were conducted and criteria were allotted to the faculty for the preparation of the NAAC National seminar and workshops were conducted. Student seminars workshops, projects ,field visits were performed Submission of college data to All India Survey Higher Education Institutions. Participation in National Institutional Ranking Framework. Usage of smart classrooms by students was in progress</p>		
12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:		
Plan of Action	Achievements/Outcomes	
Campaigning for admissions	<p>The staff along with the students has attended to the admissions campaigning. Campaigning Programme to nearby Government and Private Junior Colleges for admissions to motivate the intermediate students about appraisal of college for getting admitted</p>	

	into the degree courses.
Orientation programme	Conducted orientation programme for the students. The students were given awareness about the college Profile, JKC and NSS activities
Remedial classes	Remedial classes were conducted for the students who are backward in their studies and examinations.
Events celebration	All important national events were celebrated.
BOS and Academic Council	All the departments have participated in Board of Studies, Academic Council during the academic year.
Academic calendar & Hand Book	Academic calendar and Hand Book was prepared for the academic calendar year.
Women Empowerment Cell	Anti-ragging counseling given by CI Palakol. The students were given counseling towards the conduct and discipline in and around the campus.
Academic activities	Seminars and workshops ,Guest Lecturers were conducted.Educational tour was organized to the CBZ students of final year as Aquaculture was one of the cluster chosen elective .The students were taken to SIFT,AP,Kakinada to have better knowledge.The training programme for 05 days was quite useful.Student study projects were taken up.
Result Analysis	The result analysis was prepared department wise.
Feedback from students	The feedback forms by the students was taken department

	wise
Formation of Committees	Different committees were formed in the college.
NSS activities	Awareness created among the students about environmental cleaning. Clean and green and Vanam-Manam was done by the students.
Cultural activities	Essay writing on National integration and communal harmony was conducted. and various cultural activities was conducted.
JKC activities	Under JKC platform various job melas were conducted and campus drives were taken up by various software companies to the students.
ICT usage	The Smart class rooms (Virtual and Digital Class rooms)were utilized.Students for MOOCS and LMS were enrolled.
RUSA	Under RUSA ,the college buildings for BA block were constructed.
WEC	WEC activities were conducted.
FDP and MRP Projects	The faculty were informed about FDP's and to undertake Minor Research Projects and area of research has to be strengthened.
13.Was the AQAR placed before the statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
Nil	Nil

14. Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	
Year	Date of Submission
01/02/2021	01/03/2021
Extended Profile	
1. Programme	
1.1	14
Number of programmes offered during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
2. Student	
2.1	728
Total number of students during the year:	
File Description	Documents
Institutional data in Prescribed format	View File
2.2	121
Number of outgoing / final year students during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
2.3	614
Number of students who appeared for the examinations conducted by the institution during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic	
3.1 Number of courses in all programmes during the year:	154
File Description	Documents
Institutional Data in Prescribed Format	View File
3.2 Number of full-time teachers during the year:	31
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3 Number of sanctioned posts for the year:	33
4.Institution	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	299
4.2 Total number of Classrooms and Seminar halls	19
4.3 Total number of computers on campus for academic purposes	110
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	6.22300

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific

Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

College follows all the guidelines which are framed by APSCHE and UGC in curriculum design to make ready the graduating the students with updated skills.

The development of curriculum involves the Principal, IQAC Coordinator, Academic Coordinator, Head of the Departments and Faculty members of the Departments. The department frames the curricula in its pre-board meet.

The Academic Cell and Curriculum Development Cell, IQAC has outlined the Programme Outcomes (POs), where as the Programme Specific Outcomes (PSOs) and Course Outcomes (COs) have been carefully outlined by the respective Departments. The members of the departments are fully involved in evolving the comprehensive nature of the courses to match with course outcomes as well as Programme Specific Outcomes.

The proposed syllabus is placed before the Board of Studies for scrutiny and modifications after open talked with the Departments.

The syllabi with amendments are placed before the Academic Council for discussion and approval.

Two new courses were added to this academic year 2020-21, BOS checks syllabi related to these courses and accepted.

Electives, value-added, skill based courses, project work, hands on training and internships ensure that the curriculum is globally, nationally, regionally and locally relevant.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://sriasnmgdcpalakol.ac.in//admin/ckeditor/uploads/POs%20PSOs%20and%20COs.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

13

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

5

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

2

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

13

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Human Values and Professional Ethics which is well structured syllabus studied by all students as a foundation course for two credits. Environment and sustainability is a part of life skillcourse, which is mandatory for Science and Arts students. This course allocated for two credits. Gender equality: Gender related issues are being addressed in the selection of topics for various courses in Languages.

Gender sensitisation is carried out in co-curricular activities like Seminars, group discussions and poster presentations etc. Women Empowerment Cell handles gender related problems and counselling activities. Several activities were carried out through WEC.

Protection forms a part of Business law course of commerce programme. Intellectual Property Rights is introduced as a module for all Arts programmes in II year IV semester students. National integration is there is in curriculum for domain specific courses of Political Science, History, Telugu Literature, and English Literature are discussed at appropriate places in the domain subjects and also in the form of various extra-curricular activities like competitions, rallies, awareness programmes, etc.

Renewable Energy Management is a programme designed to reduce the gap between technical aspects of renewable energy and the sustainable development. Renewable energy has the potential of being used without causing harmful repercussions to future generation.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

6

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

131

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

123

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained **A. All 4 of the above**

**from 1) Students 2) Teachers 3) Employers
and 4) Alumni**

File Description	Documents
Provide the URL for stakeholders' feedback report	https://sriasnmqdcpalakol.ac.in//admin/ckeditor/uploads/Curriculum%20feedback%20questionary-final.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://sriasnmqdcpalakol.ac.in//page.php?menu=academics&slug=curriculum-feedback
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

336

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

299

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution focus on learning levels of students, after admission and organizes special programs for advanced and slow learners.

Sri A.S.N.M GDC(A), Palakol has been in the practice of proctor/mentor system to take care of individual students all round development. Mentors complete preliminary assessment of student based on his/her previous academic performance and their personal talk. Individual Student's performance and learning levels are assessed by proctors on continuous basis along with the class room interaction, Parent Teacher meetings for student related information and necessary corrective measures are planned for

Slow Learners

Depending on pre-entry qualification and degree program opted by students they have to attend specially designed bridge classes to gain access to new studies.

Remedial classes are conducted to promote Peer/group/self-learning, and build competence to take exams.

Economically backward students are provided with handouts, question banks.

Physically challenged students are given special counseling and provided with ICT education through e-mail and mobile equipment.

Advanced Learners

Encouraged to take up online courses, live projects, research activities summer training program in reputed University.

At college level study projects, add-on courses, skill development training courses, courses offered by distance education programs are

suggested for enriching their knowledge and employability opportunities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sriasnmgcdcpalakol.ac.in//admin/ckeditor/uploads/Remedial%20Classes%20pdf_compressed.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/12/2021	728	31

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

In addition to the conventional methods of teaching Sri A.S.N.M GDC(A) Palakol supports following methodologies to enhance the learning experiences of students.

Experiential Learning: This include hands on experience, Internships, Study Projects, field trips, learning by doing help the students a chance to experience, reflect, conceptualize, experiment and again experience in cyclical fashion.

Participative Learning: Students are actively involved and motivated to participate in community services to educate public on cash less transactions, Covid-19, peace, literacy programs, Aids, Consumerism, interactions with experts, lab to school, etc.. This promotes real time, need based learning experience for students on current issues.

Problem solving methods: project based learning and course based projects are popularly used techniques by various programs of college for enhancing the competence of students in applying their understanding of subject to solve real time issues.

Project Based Learning: Academic Projects, field trips, the sampling techniques, data collection tools and methods, analysis, testing and interpretation of information are made a part of curriculum

LMS, Virtual & Digital Classrooms: College supports ICT enabled teaching and using LMS to promote e-learning and online courses. The Digital Classrooms have fully and successfully exploited all the sources of learning to offer virtual teaching to students.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://sriasnmqdcpalakol.ac.in//admin/ckeditor/uploads/Student%20activities.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Virtual teaching has become the norm now. All teaching staff of Sri A S N M GDC(A) Palakol use ICT-enabled pedagogy for effective, creative and innovative teaching. The traditional chalk-and-talk is also followed. The infrastructure of the college supports technology-driven teaching-learning through ICT-enabled classrooms. The campus is Wi-Fi enabled. Periodic training is given to staff to get introduced to and effectively handle emerging technologies. The teachers use platforms like Zoom, Google Classroom for online teaching. PPTs, Video Clippings, Online Quizzes, Assignments and Tests are all part of the digital culture of the College.

Blended Learning

- Blended learning is part of the teaching-learning at the College.
- Playing educational videos, documentaries in the digital and virtual class rooms

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://sriasnmqdcpalakol.ac.in//admin/ckeditor/uploads/Classrooms,%20Laboratories,%20Seminar%20hall,%20Digital%20&%20Virtual%20Classes%204.pdf
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues**2.3.3.1 - Number of mentors**

31

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Academic calendar is prepared for the year by Calendar Committee headed by Principal in collaboration with Vice-Principal, IQAC, Academic and Cultural activities Coordinator, Controller of Examinations and decides on key dates for 90 working days of odd&even semesters. The dates/schedules are presented in academic calendar issued to every staff/student and are instructed to strictly adhere to them and displayed on college website as follows

Re-opening after summer vacation.

Commencement of classes, Last working day for even&odd semesters of UG and PG.

Student/Faculty Induction Programmes.

Final Consolidation of Internal marks for UG and PG.

Study holidays and commencement of End Semester and Practical examinations.

Significant National/International days, Annual Alumnae meet, College Birthday etc.

Dates presented in calendar are rarely changed. This helps in meticulously planning out the academic calendar and the celebrations/observance of all events to avoid any clash of dates for Departmental events like guest lectures, workshops study tours etc.

The comprehensive format with date, day order, topic, and assessment methods for teaching plan was prepared by IQAC to have a clear idea

to teachers about their teaching strategies, comprehensive lesson plan and completion of the specified unit(s) in syllabus well within the time specified for entire semester.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

31

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

20

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

4

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

20

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Examinations are ultimate in assessing the quantity and quality of learning outcomes. The policy of college is to strengthen the procedures of examinations with continuous reforms to ensure fair, accurate and consistent evaluation and results.

Reforms on examination procedures/Processes

CBCS was introduced into curriculum from 2014-15.

The time between exams and results was reduced from 2015-16.

The results for final year programs were declared within a month from the date of their last examination.

The results and marks memos are made available in the college web site for students to download and print for ready reference, which saves lot of time for administration and students.

Positive impact of IT integration

The ERP system is helping in centralized functioning of entire examination process.

Computer software assisted result analysis introduced from 2015-16 on overall basis, program, medium, group and lecturer wise is giving a clear picture of student performance and areas of attention to be paid.

Continuous Internal Assessment(CIA) is done by concerned faculty during semester. Students' learning in knowledge, skills, aptitude etc. related to each course is tested through a range of methods like tests (written, practical and oral), assignments, seminars and projects. These scores are part of semester-end evaluation.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://sriasnmgdcpalakol.ac.in//admin/ckeditor/uploads/IT%20Integrations%202.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Communication of POs, PSOs & COs

Outcome based education emphasises on the traits expected of a person who claims to be a graduate of any discipline. The broad outcomes of the programme are evolved keeping in view the expected attributes of graduates by global economies.

The Programme Specific Outcomes are designed in harmony with Programme outcomes. The programmes offered include inter and intra

discipline combinations. The discipline combination is a careful exercise to render the student beneficiary with the desired outcome. Understand, skill, analyse and apply are the explicit specific objectives of the programmes.

Course outcomes: Courses structured for the specific programme focus on syllabus and outcomes measured on entrenched evaluation procedures. Outcomes determines what the student should understand and be able to do at the end of course.

The Communication of programme outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes include:

Making them available on the college website
<http://sriasnmgcdcpalakol.ac.in>

The stake holders including faculty are apprised of the Programme outcomes in respective meetings convened held under the chairmanship of Principal by IQAC and Academic Cell. Course outcomes of each course are printed along the syllabus of the course and kept in the department for ready reference

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	https://sriasnmgcdcpalakol.ac.in//admin/ckeditor/uploads/POs%20PSOs%20and%20COs.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Programme, Programme Specific and Course Outcomes are clearly stated for all programmes and courses offered. The course teacher identifies correlated competencies and performance indicators.

Written Mode:

Internal tests and Semester Examinations

Quiz/Assignments

Oral Mode:

Seminars/Group discussions

Practical Mode:

Laboratory Experiments

Poster/Power point presentation

Field Work/Visits

Assessment is continuous and includes both Internal Assessment and End Semester Examinations(SEE) and Clear timelines are provided. The question papers are prepared based on Revised Bloom's Taxonomy to test the knowledge, application, analysis skills of students

Attainment of Programme Outcomes :

Programme specific learning outcomes are framed by all departments.

Under each programme, list of courses articulates their Course Outcomes.

To assess attainment of Programme Outcomes, feedback on courses is obtained from course teachers, students, industrialists, parents and alumnae

Attainment of COs

Is measured using Direct Assessment Method, which is based on performance of student in the Continuous Internal Assessment and SEE through different testing components.

The average of all CO attainments in formative tests (written, oral and practical) and summative examination is taken as student's attainment of course outcome in that particular course and grades are awarded accordingly

90-100 O

80-80.99 A+

70-70.99 A

60-60.99 B+

55-59.99 B

50-54.99 C

40-49.99 D

<40 F

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://sriasnmgdcpalakol.ac.in/pdfs/05052021-071827.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

120

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://sriasnmgdcpalakol.ac.in//admin/ckeditor/uploads/RESULT%20ANALYSIS-2021AY.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://sriasnmgdcpalakol.ac.in//admin/ckeditor/uploads/SSS%20Final%20merged.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Sri ASNM Government(A) College, Palakol is affiliated to the Aadikavi Nannaya University, Rajahamundry. Research is the foundation of knowledge that brings new energy, builds state of the art facilities, promotes research publications, develops collaborations and becomes part of active community that shares the mission objectives. Higher education institutions are expected to perform threefold activity which includes teaching, research and extension. Research happens to be one of the pioneer aspects of academic activities which help the institution to achieve excellence in the field of education. The quality of learning and knowledge innovation and motivate better learning and teaching among faculties and students.

Objectives

1. To establish a right kind of research culture through various research initiatives and programs.
2. To encourage faculty members to publish research papers and undertake various research projects of social and academic importance.
3. To publish a research journal, to provide a dais to the faculty members, as well as researchers and academicians in the college and from academia across the country.
4. To create awareness in the society through various research initiatives and by giving due publicity to the socially useful research projects that will be undertaken by the college.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://sriasnmqdcpalakol.ac.in//admin/ckeditor/uploads/Reaseach%20Committe%20miniutes%20meeting.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

2

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The College with its excellent infrastructural facilities fabricated constructive policy for creating innovative

ecosystem.

One of the aim is to get the funding for tiny start-up projects. The start-ups incubated on campus are College app , Campus Radio, Vermi-Compost, Go Green, Green Enterprise and College Canteen.

Creative thinking is carved among students by organizing poster paintings on emerging issues etc. And Students are encouraged to participate in extra curricular activities such as field visits, surveys, field projects

Commerce Lab: It is an initiative to develop skills relating to application of knowledge, appraise

latest business environment and to help understand issues, face challenges, and to promote

creativity.

Exploring Bio-Diversity: The department of Botany puts in best efforts to develop an excellent

ecosystem and bio-diversity in the college with sprawling gardens, Green House, Shade Net etc to

promote Research on ecological concerns. The Vermi-Compost Unit, a student start up is also an

effort to save earthworms. The cultivation of rare herbal medicinal plants has successfully created

an eco-consciousness among the students and promoted interest in research into the applications of

herbal medicine for cost effective treatment to various chronic ailments.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sriasnmgdcpalakol.ac.in//admin/ckeditor/uploads/NSS%20ACIVITIES%202021.pdf

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

0

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

C. Any 2 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

File Description	Documents
URL to the research page on HEI website	https://sriasnmqdcpalakol.ac.in//admin/ckeditor/uploads/PDF%20File 3.pdf
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

3

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

0

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed**3.4.5.1 - Total number of Citations in Scopus during the year**

0

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University**3.4.6.1 - h-index of Scopus during the year**

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Extension activities are planned and executed for the mutual benefit of the community and students leading to their holistic development. While the issues of general nature are addressed by NSS, Red Ribbon Club, Consumer Club and Women Empowerment Cell, the domain related issues are taken up through the departments concerned.. The Institution involves the boys and girls in a planned manner to organize need based outreach programs for community wellbeing. Faculty are involved as Program Officers and Resource persons. Special camps are organized twice a year minimum. Outreach programs Under this programme 2 nearby villages, Konteru, Varidhanam were adopted. Literacy programs, awareness on government welfare schemes, hazards involved in consuming liquor and tobacco, awareness on COVID-19, competitions in sports and cultural programs are organized. The Red ribbon clubs organizes Blood Donation for emergency cases.

Consumer Club

The members organise consumer rights awareness rallies, distribute pamphlets containing do's and don'ts for consumers. They also conduct seminars and workshops on the related topics inviting experts.

Women Empowerment and Protection Cell The Cell facilitates empowerment and protection of women faculty and girl students in the campus. The cell organizes awareness programmes on women related issues, conducts guest lectures by Women

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sriasnmgdcpalakol.ac.in//admin/ckeditor/uploads/NSS%20ACIVITIES%202021.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

5

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

720

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

7

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

3

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The College has potential to strengthen continuously from time to time both the infrastructure and human capital. The college is well equipped with adequate classrooms, laboratories with state of art technology, seminar halls, discussion rooms and conference halls to organise academic meets of any kind. The departments are well established with digital technologies and library. The Central library possesses huge volumes on various discipline of knowledge.

The IT based infrastructure is competent enough to host any kind of curricular or co-curricular activities. Institution has its own IT Policy to review, provide and maintain IT requirements in the campus.

Infrastructure, ICT Classrooms and Laboratories: College has an excellent infrastructural facilities spread over 9.2 Acres of Land with 400752 Sq.ft built up area. The institution has 7 laboratories, 14 Classrooms, 01Seminar/Conference halls and one open air auditorium. The Classrooms, Seminar & Conference hall are equipped with ICT facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sriasnmgdcpalakol.ac.in//admin/ckeditor/uploads/Classrooms,%20Laboratories,%20Seminar%20hall,%20Digital%20&%20Virtual%20Classes%204.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Sports and Games: Sri A S N M GDC(A), Palkol believes 'physical health is a foundation for mental health'. The open ground in the college campus supports a wide variety of sports and games. The College Grounds support the following courts and play fields: Cricket Pitch-1 Kabaddi Kho-Kho Hand Ball Throw Ball Volley Ball Court with flood lights Gymnasium The College has 01sanctioned posts of Physical Directors to identify the talents among the students, motivate and train them in various sports and games. Students are formed into teams and trained to participate in tournaments organised by college and other bodies at University, Zonal, State, National & International levels.

Cultural Wing: Palakol is known as the "Spiritual and Cultural Capital of Andhra Pradesh." There are plenty of opportunities for students to develop the talents in this direction. Students are guided by faculty and professionals from respective fields. They present their skills on all occasions of the college such as Freshers Day, Student Induction program ,Independence Day, Republic day, Sankranti Sambaralu, International and National Level Seminars, Workshops, Alumni Meets, Cultural Festivals, College Anniversary etc

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	https://sriasnmgdcpalakol.ac.in//admin/ckeditor/uploads/College%20Sport%20Courts,%20Gymnasium%20&%20Auditorium%204.pdf

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

5

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

6.22300

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library -Library is considered as temple of learning, The objectives of the library co inside in realizing the vision and mission of the college by providing information ,services and access to bibliographic insights. The full length texts both in print and OCR formats are made available for the students to access. The library holds a strong double decked iron racks to shelf the books safe and secure .The books are arranged into subject wise and author wise catalogues. Display boards are arranged to guide the users. At present the library holds a total of 31,500 books, with 10,525 reference books, Text books, Journals, Magazines and Newspapers. It is well equipped with all modern facilities including e-resources. The integrated library management software designed and developed by the INFLIBNET Centre based on requirements of college and university libraries. This software provides UNICODE based multilingual support for Indian and foreign languages. The Library has registered membership with N-LIST to extend its services by providing e-resources to staff and students

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sriasnmgdcpalakol.ac.in/page.php?menu=library&slug=library

4.2.2 - Institution has access to the following: e- journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources E. None of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

55

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Hardware: Hardware up-gradation is being carried out on a regular basis as per requirements of individual departments. Systems have been replaced with new models with advanced configurations/specifications with 4 GB/ 8GB RAM, Intel-i3 and 1TB/500GB hard drives. **Software:** Adobe readers, C, C++, JAVA, Adobe Photoshop, Tally ERP 9, Multisim and R-Programming are available. Customized ERP software developed in-house for student and faculty detail is used in administration. Antivirus is deployed through a centralized server and updated annually. The Operating system is updated in a phased manner. In addition to the computers meant for academics in relevant labs, the Net Resource Centre for students is equipped with 10 computers, are available for providing training online examinations to various competitive examinations. The network has been upgraded and replaced with 12 (24 port) and 33 (8 port) extreme switches, 4 routers and 6 wireless access points, WLAN controller and DHCP. All the computers are connected and on local area network with Internet facility. The present wired and wireless network infrastructure has been established with priority on reliability, performance and cost efficiency.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sriasnmqdcpalakol.ac.in//admin/ckeditor/uploads/IT%20Infrastructure%20criteria%2004.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
728	110

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on A. 50 Mbps

campus

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development:
Facilities available for e-content development
Media Centre
Audio-Visual Centre
Lecture Capturing System (LCS)
Mixing equipments and software for editing

C. Any two of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

6.22300

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Sri A S N M GDC(A) Palakol has well established systems and procedures for maintaining and utilizing physical, academic and support facilities. There are standard operating procedures for maintenance of infrastructural and support facilities. Academic Facilities The institution has well prepared academic policy document with the aim to outline the College approach to the

provisions of academic programs and the student cohorts for which they have been developed..

Laboratories: Labs are maintained by lab assistants. The stocks and records of all laboratories are maintained by store keepers and record assistants under the supervision of department in charge and office superintendent. Department wise annual stock verification is done by committees constituted for the purpose.

Library: As per the Policy Document, the Learning Resource Centre is managed by one record assistants and one office subordinate. The library staff ensures best maintenance and utilization of Library infrastructure. The following measures are undertaken for the maintenance of furniture, equipment, computers and books in the LRC: Periodic fumigation. Regular maintenance of reading room, reference section and equipment. Updated Stock entries and physical verification. Updating internet connectivity. Minor repairs/major repairs or replacements as per demand.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sriasnmgcdcpalakol.ac.in//admin/ckeditor/uploads/College%20Sport%20Courts,%20Gymnasium%20&%20Auditorium%204.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

581

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://sriasnmgdcpalakol.ac.in//page.php?menu=jkc&slug=training
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

40

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of

C. Any 2 of the above

online/offline students' grievances Timely redressal of grievances through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

33

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

41

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government

examinations) during the year

0

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year**

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Sri A S N M GDC(A) Palakol has an active Students' nominated Union based on academic merit in college, that links the Principal, staff and students. They function under the guidance of the Principal and the Staff Advisors to the Students' Union. To empower the Class Representatives, and other Committee Members, Leadership Training Programme is organized every year.

Academic responsibilities: Final Year Student Representatives from all Departments.

Administrative responsibilities: The Class Representatives of the Students' Union conduct assembly twice in a week. They conduct fitness routine and pass on important information from the Staff to the students They monitor the functioning of different committees that take care of Discipline, Decoration, Cultural Activities and Cleanliness, and are responsible for the effective planning and execution of the programmes organized in the college - The Final year Class representatives are members of the Cell for the Prevention of Sexual Harassment. The Principal and Staff look into it. Students' Union monitors the students' activities on campus to maintain the integrity and discipline of the students. The members

share responsibilities in the organization of any event taking place on campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sriasnmgdcpalakol.ac.in//admin/ckeditor/uploads/Crititeria%205.pdf

5.3.3 - Number of sports and cultural events / competitions organised by the institution

7

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Sri A S N M GDC(A) Palakol has a strong, committed, registered and functional Alumni Association. The Alumni Association (ACA A), is a registered body (Reg. No. 433/2017) under The Registrar of Societies Andhra Pradesh Registration Act (2001)The alumni of the college are wide spread all over the world in various capacities ranging from Social Reformers, Renowned Artists, Lyricists, Scientists, Academicians, Politicians. The alumni take pride in claiming their belongingness to the institution. They identify themselves with their alma mater so much that any major or minor contribution they make is taken as a god sent opportunity to discharge their indebtedness to this institution. Equally, the institution deems it an honor to claim its alumni as the main source of strength and publicity. Hence, the college has institutionalized the culture of honoring its octogenarian alumni. The Alumni has also sponsored RO Plant, invaluable Library Books and wheel chairs for the physically challenged. Many local artisans including masons, plumbers, welders and electricians, who happen to be the alumni, serve the institution in their own capacities attending to various periodical repairs free of cost which cannot be measured in terms of money.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://sriasnmgcdcpalakol.ac.in//admin/ckeditor/uploads/Alumni-Activities202021-converted.pdf

5.4.2 - Alumni's financial contribution during the year D. 2 Lakhs - 5 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Academic, Financial and Administrative Governance: The statutory bodies and non-statutory committees work together for smooth governance of academic financial and administrative aspects of the college

Statutory bodies:

1. **Governing Body:** An apex body to approve new programs, recruitment of teaching faculty, and annual budget before submitting the same to UGC and guide the college within the framework of autonomy.

2. **Academic Council:** Approves the BOS of courses of study with or without modification. It makes regulations regarding the admission of students, curricular, Co-curricular, extra-curricular, extension activities, Introduction of new programs, scholarships, fellowships, and other issues relating to academics.

3. **Board of Studies:** Prepares syllabi for various courses, suggests methodologies of teaching and evaluation process, panel names of

examiners.

4. Finance Committee: Acts as an advisory body to governing body to consider budget estimates, grants from UGC and income from fee and audited statements.

Non-Statutory bodies:

The Principal of the college constitutes committees involving staff and students to decentralize administration. These committees assist in the smooth functioning of the college academic and administrative activities. This process of governance ensures participation of faculty and students in a day to-day administration of both academics and related activities. It ensures transparency as well.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://sriasnmgdcpalakol.ac.in//page.php?menu=administration&slug=statutory-bodies-and-minutes

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The College administration is so structured as to delegate authority and operational freedom to various functionaries in academic, administrative and financial matters.

The Governing Body is the apex body followed by a hierarchy of Staff Council, IQAC/Academic Cell and Finance Committee. All the faculty participate in committees. Students and non-teaching staff are made members wherever possible.

The Governing Body takes all major policy decisions and reviews their execution. The Staff Council and IQAC/Academic Cell take decisions on day-to-day issues and procedures to be followed at the college level.

Committee/Cell Role /Responsibility

Academic Cell: Monitoring Academics and related activities

Examination Cell : Examination related activities

Internal Quality Assurance Cell : Institutionalization of quality, data maintenance, submission of Internal Audit, prepare for accreditation.

Central Purchase Committee: Play proactive role in overall academic and administrative activities indent from departments, suggest guidelines for development of infrastructure approve recommendations to procure.

Special Fee Committee: Appropriate utilisation of special fees.

Women Empowerment And Protection Cell: Address to women related issues and conduct awareness program short term skill training for girls.

Skills /JKC Committee : Train students in employable and other life skills. Organise drives on Campus and provide opportunities for placement

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The guidelines for introduction of new courses and restructuring the existing ones are in tune with the UGC and Andhra Pradesh State Council for Higher Education (APSCHE) guidelines. The college has moved from Choice Based Credit System to the competency based Outcome Based Education. There has been an incremental growth in the number of new courses introduced in the assessment period. This is the result of the successful implementation of the plans discussed in the Academic Council.

The Process

The BOS in consultation with the Heads of departments set the process of restructuring the curriculum to provide academic

flexibility and mobility to the learners. Workshops on Outcome Based Education were organized.

The curricula of renowned HEIs was also analyzed to learn more about OBE.

1.Consultations with IQAC external members, expert committee members, Board of Studies members, industrialists, students, parents and alumnae is the primary strategy adopted to enrich curriculum.

2.Feedback is obtained from various stakeholders and suggestions are noted for appropriate action.

3.Linkages with the industry are well established. This has facilitated industry visits, internships, hands-on training, and real-time projects resulting in employability skills of students.

4. Classrooms have been equipped with smart boards, and laboratories have been upgraded.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://sriasnmgcdcpalakol.ac.in/admin/ckeditor/uploads/Policies-converted.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The well defined organization structure of the college defines the authority, responsibility positions and facilitates delegation. The Governing Body is a statutory body, with Commissioner of Collegiate Education as the Chairman. The Principal is the Chief Executive Officer of the college for all the administrative, academic and financial matters. Various Committees and in-charges of departments and Superintendent in association with office staff execute policies.

Governing body (GB):

- Functions Directs the College towards the achievement of the predetermined goals.
- Frames, amends and approves principles and policies.
- Approves new programs of study leading to award of degree.
- Approves the annual budget of the college before submission to UGC.

College Planning and Development Council (CPDC):

- Functions Prepares comprehensive development plan of the college.
- Recommends the introduction of new academic courses and self-financing courses.
- Encourages academic collaborations, use of ICT in teaching and learning

Internal Quality Assurance Cell (IQAC):

- Functions Institutionalization of quality for conscious and consistent overall improvement of the institution.
- Use of pedagogical methods of teaching, learning and evaluation. Disseminate information on quality parameters for higher education
- To prepare the college for assessment and accreditation by external agencies.

File Description	Documents
Paste link to Organogram on the institution webpage	https://sriasnmgdcpalakol.ac.in//page.php?menu=administration&slug=statutory-bodies-and-minutes
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Sri A S N M GDC(A) Palakol is a Government educational institution undertaking by State Government. As such, the AP Government's Welfare measures for employees is applicable for teaching and non-teaching staff.

1.Andhra Pradesh Government Life Insurance (APGLI): This is a Social Security measure for the welfare of Government Employees and mandatory for all.

2.Group Insurance Scheme: This is a group Life insurance protection cover offered by Life Insurance Corporation. This is mandatory for all government employees in the state.

3.Employees Health Scheme: Employees Health Scheme (EHS) provides cashless treatment to all the State Government employees including the State Government pensioners, along with their dependent family members

4.Provident fund: The AP General Provident Fund a social security measure for the subscribers' family in case of his death or if he survives until retirement it is an additional source of income for the subscriber after retirement.

5.Andhra Pradesh Employees welfare fund: Membership to this fund is mandatory for all state government employees.. Every State Government employee contributes Rs. 50 for the first time and there after Rs. 20 from the March salary payable in April each year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

11

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Sri A S N M GDC(A) Palakol conducts internal and external financial audits regularly.

The Government of Andhra Pradesh has framed the audit mechanism for all the Government Educational Institutions. The Accountant General, A.P, is the external auditor for the Government Institutions and the Audit team of the Commissionerate of Collegiate Education or Regional Joint Director of Collegiate Education shall perform the internal audits periodically.

Apart from the above mechanism, the Principal of the respective educational institution shall constitute the internal audit teams to check the accuracy and transparency of the various internal departments/ sections/accounts yearly. The funds released from the various external bodies such as UGC, RUSA, CPE, Autonomy Grants etc., shall be audited by the Chartered Accountant hired by the institution.

Accordingly, the Principal will submit the required data to the respective departments for waiver of the concerned objections. If the audit parties are not satisfied with the information provided for the objections, the funds will be recovered from the respective Institution/Principal or the person responsible and also recommended for suitable disciplinary action.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists

during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution imparts its best attention as much to the mobilization of funds as to their proper utilization for achieving quality and excellence. The needs are assessed based on the strategic plans for short and long term requirements. The source to be tapped will be finalized based on the nature of requirement after thorough deliberations with appropriate bodies. The institution invests its best efforts to mobilize both the internal and external resources. These resources are utilized solely for the purpose for which they are granted and records are maintained to that effect. The Utilization Certificates are promptly submitted to the authorities within the deadlines periodically so as to be eligible for future grants.

Proper Utilization of Resources:

1. Departments present their requirements in terms of physical infrastructure, laboratory equipments, chemicals and human resources at the year end to the Principal. The committees and clubs present their needs based on the planned activities for the ensuing academic year and budget allocations are made for the same.

2. The finance committee comprising the Principal and senior faculty members screens the proposals and prioritizes them as per the needs and makes recommendations.

.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

It is the vision of the IQAC of Sri A S N M GDC(A) Palakol to promote quality initiatives and interventions prioritizing the holistic growth of the college. Special activities are chalked out for the entire year. Suggestions are given for campus enrichment and maintenance of infrastructure.

The IQAC has institutionalized the following practices for quality sustenance

I. In-service Programmes for Teaching, Non-Teaching, Support Staff

For Teaching Staff: The newly recruited staff are evaluated on their teaching skills. Suggestions for improvement are offered.

For Non-Teaching Staff: The IQAC has ushered in e-governance. The non-teaching staff have been trained to carry out administrative reforms. Sessions on work-life balance, disaster management and life skills,

II Student Centric Initiatives

The IQAC has institutionalized certain practices as a strategy for the dynamic growth of the student community. The IQAC, in accordance with the UGC Guidelines, coordinates the Student Induction Programmes to help students smoothly transition from school to college life.

Post-accreditation Initiatives of the IQAC:

- Networking of Colleges
- Academic and Administrative Audit

- MoUs - with other colleges, corporations
- Student Induction Programme
- Capacity Building Programmes
- Skill Training Programmes
- Disaster Management
- Implementing MHRD Schemes
- Organizing Webinars

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC has strategies to review the teaching-learning process followed in the college. Based on the initiatives and recommendations of the IQAC, quality is maintained in the teaching-learning process.

1. Assessment of the teaching-learning process through Academic Audit

The Academic Audit, both internal and external, is indispensable in reviewing the teaching-learning scenario. The process gauges teachers & students' performance and evaluates the learning outcomes.

The internal audit mechanism helps the institution in chalking out programmes for staff to raise the bar in adopting qualitative, and efficient teaching-learning practices.

The External Audit is conducted on alternate years. Academicians from universities and reputed Institutions review the evaluative reports of all departments.

2. Feedback Mechanism to assess the teaching learning process and learning outcomes.

The IQAC gets feedback from students, parents and the industry to assess the relevance of the courses offered by the College in terms of knowledge and skill acquired, development of critical thinking employability and career orientation.

The IQAC uses the feedback mechanism as an effective tool in the collaborative and participatory method of reviewing its teaching-learning process

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://sriasnmqdcpalakol.ac.in//pdfs/ANNUAL-REPORT2020-21.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- Sri A S N M GDC(A)PALAKOL has 40 % women employees and 34% of girl students. Women are reserved 33.33% seats in the college.
- The college celebrates women's Day every year
- The Women Empowerment and Protection Cell takes care of the

safety and security of women.

- Girl students were participated in the awariness program on DISHA APP of AP Policie
- Girl students were actively participated in curricular and co-curricular activities like student seminars, Group discussions,

Facilities

Safety and Security: There are 254 girls studying in this college. It is owing to the safety and security measures taken by this college that girls in large number join this college in spite of having a Women's college within one kilometer.

Security.. Complaint Boxes are set up at all strategic places for students to drop complaints and suggestions about any inconvenience they experience in the college.

Counseling: The college has adopted a mentor system where each student finds himself or herself free to access the faculty for any kind of help or counseling.

Common Room: There are separate spacious Waiting Halls for ladies. The ladies waiting halls are attached with well-maintained toilets, fans and seating arrangement for women.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://sriasnmgcdpalakol.ac.in//admin/ckeditor/uploads/Women%20empowerment%20cell_7.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Waste management is one of the prime concerns of the institution. This institution has a permanent mechanism for eliminating or minimizing the wastage on the campus, be it of time, power, paper, or water. However, where wastage is inevitable and unavoidable, it is managed quite effectively. It is either deposited safely successfully for the benefit of nature and community. Mainly, the institution manages three types of wastes.

Solid Waste Management: Unused and damaged items like old refrigerators, waste papers, old almaras and other waste material presently stored in store room. In future we would be sold to waste management agencies. Dry and Wet garbage collected separately and disposed safely through local sanitation workers of municipality.

Liquid Waste Management: The used chemicals are safely driven to pits near the Laboratories.

E-waste Management: Not much e-waste is generated in the institution on a daily basis. The electronic waste in the college includes discarded electrical or electronic devices such as used electronic parts, burned electric bulbs, wires, computer peripherals certified broken or unusable. This material presently stored in store room in future it would be sold through e-waste management agencies.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

B. Any 3 of the above

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

C. Any 2 of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Sri ASNM GDC(A) Palakol makes rigorous efforts to bring students of all castes, regions and socio-economic classes into the mainstream as Indians. The college fosters the spirit of oneness by teaching students who are from diverse backgrounds to shun a sectarian approach to life and cultivate a pluralistic outlook. The Institution provides an inclusive environment by celebrating all important festivals, highlighting diverse cultures through various

events, conducting programmes on national integration, promoting the arts and reinforcing tradition. To celebrate cultural and regional diversity the following steps are taken.

Sankranti Sambaralu: The cultural festival Sankranti Sambaralu was celebrated in a big way. Rangoli, Food festival had been organized in college campus Folk arts of India form an integral aspect of intercollegiate events: College students were participated in the folk art .To highlight linguistic diversity, international Mother Language Day is celebrated with a host of competitions. In an effort to unite all students united Indians, no student is deprived of her rights to enjoy a rich campus life. Sri A S N M GDC(A) College includes students from all walks of life, of different faiths and abilities in all its enrichment activities

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Sri A S N M GDC(A) PALAKOL gives top priority to motivate the students to imbibe good citizenship values and mould them into powerful nation builders. The college sensitizes the students and staff to observe fidelity to the constitution and rights and duties of law-abiding citizens through invited talks apart from observing the Constitution Day (26th November) are highlighted and reinforced. All such programmes are attended by staff and students.. As Sri A S N M GDC(A) is a co-education institution, the staff and students are sensitised to the constitutional guarantees for women especially Article 15 (3). The college initiated various activities to help young students become responsible citizens. Some of the activities which sensitize students towards constitutional responsibility are as follows: Participation in the local community. The students and staff are sensitized towards following the secular ideals and Preserve our composite culture of India. As students come from a diverse background, events are organized to help them appreciate the variety of cultures. This is done through an exposure to the various art forms of India.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution organizes national festivals and birth/death anniversaries of the great Indian Personalities such as Republic Day, Independence Day and Gandhi Jayanthi.etc., and also various departments of the college organized several important days like national voters day, National Science day, Aids day and Vijay Divas, National Education day and Wild life Conservation day. Various competitions were conducted to the students in this regard. The Principal hoists the national flag on Independence day and Republic day celebrations.

Celebration of Birth/Death anniversaries of the great Indian Personalities such as Dr B.R Ambedkar, Jhansi Lakshmi bhai ,

Srinivasa Ramanujan were celebrated on a pompous way. In view of the afore said activities academic competitions were conducted to the students. Prizes were distributed to the students. The Department of Botany was organized National Tea Day and enlighten the students on the importance of Tea. The Department of Computers convened World Computer Literacy Day , empowered the students on the advantages of the utilization of computers. The Department of Commerce was conducted National consumers Day and sensitized the students in this activity. The WOMEN Empowerment cell organized the International Womens Day ascertained the rights of the women and gender equality.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Community Oriented Programmes

I. Title of the Practice:

- Community Oriented Programmes

II. Objectives of the Practice:

- To help the needy community
- To establish a direct relationship between the Organization and its stake holders
- To make learning a practical experience

III. The Context :

Keep in view of various occasions and there stake holders the College intense to establish harmonious relationship.

IV. The Practice:

1.Vaccination:

COVID-19 Vaccine has come to rescue and help humanity live confidently.

2.Aids Day:

International Aids Day was organized on 01-12-2021.Create awareness on a pompous way.

3.Tree Plantation:

In view of the increasing Global Warming we have carried out a Tree Plantation programme on21.12.2021

4.Blood Grouping & Donation:

A blood grouping & donation camp was organized on 30.12.2021 . The college fees anything under the sky can be manufactured and commercialized except blood.

V. Evidence of success:

- The Vaccination programme has achieved its targets.
- The Aids Day rally sensitized the public.
- The Tree plantation programme has given fruitful results.
- The blood grouping and donation programme was a grand success.

VI. Problems Encountered:

- Limited resources
- Limited man power

VII. Resources required to:

- Adequate funding
- Enough man power

File Description	Documents
Best practices in the Institutional website	https://sriasnmgdcpalakol.ac.in//admin/ckeditor/uploads/Best%20Practice%20(2%20files%20merged)7.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Sri A.S.N.M. GDC(A) is delighted to welcome you to this Autonomous and vibrant institution of learning. Our Endeavour at Sri A.S.N.M. GDC(A) is to provide the platform where our students coming from the nearby villages of Palakol can take up the opportunity and challenges to do the things they are capable of and rise to their potential, on all front-Curricular and co-curricular. Future of nation depends on technological empowerment of the youth. We recognize that the primary role of an educational institution is to channelize the energies of youth towards productive and creative goals through an unfettered knowledge. Innovation in educational system is the need of hour. Sri A.S.N.M. GDC(A) promises to impart high quality education through merit based online admissions with strict adherence to the reservation policy to the youth which is very potent and Conscientious task. A wide range of multi-dimensional activities are organized here which go a long way in propelling a self belief, confidence in decision making and problem solving along with chesling of soft skills. Our outgoing students are trained and placed through JKC Mentorship.