

**SRI A.S.N.M. GOVERNMENT COLLEGE (A), PALAKOL,
WEST GODAVARI DISTRICT**

THE ANNUAL QUALITY ASSURANCE REPORT


2017-18

Submitted to:: NAAC, BENGALURU.



Handwritten signature of the I.Q.A.C. Coordinator.

***Signaturer of the Coordinator
I.Q.A.C.***



Handwritten signature of the I.Q.A.C. Chairperson.

***Signaturer of the Chairperson
I.Q.A.C.***

SRI ASNM GOVERNMENT COLLEGE (AUTONOMOUS),
PALAKOL, WEST GODAVARI DISTRICT, ANDHRA PRADESH
The Annual Quality Assurance Report (AQAR) of the IQAC of 2017-18.

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2014 to June 30, 2016)

Part – A

1. Details of the Institution

1.1 Name of the Institution

Sri. A.S.N.M. Government College

1.2 Address Line 1

Doddipatla Road

Address Line 2

Opposite: Shambhuni Peta

City/Town

Palakol

State

Andhra Pradesh

Pin Code

534260

Institution e-mail address

sriasnmgdc@gmail.com

Contact Nos.

08814-229069, 226880

Name of the Head of the Institution:

Sri K. Sri Rama Murthy

Tel. No. with STD Code:

08814 229069

Mobile:

9440412407

Name of the IQAC Co-ordinator:

Smt T.V.V. Priya

Mobile:

9440365560

IQAC e-mail address:

sriasnmgdc@gmail.com

1.3 **NAAC Track ID** (For ex. MHCOGN 18879): APCOGN12780

1.4 NAAC Executive Committee No & Date: EC/66/RAR/017 Dated.21-02-2014

1.5 Website address:

www.sriasnmgcdpalkol.in

Web-link of the AQAR: For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.6 Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	78.25	2006	5 years
2	2 nd Cycle	B	2.61	2013	5 years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC:

DD/MM/YYYY

15/07/2006

1.8 AQAR for the year (for example 2010-11)

2017 - 18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- AQAR _____ 2013-14 _____ 30/09/2014 _____ (DD/MM/YYYY)
- AQAR _____ 2014-15 _____ 30/09/2015 _____ (DD/MM/YYYY)
- AQAR _____ 2015-16 _____ 20/12/2016 _____ (DD/MM/YYYY)
- AQAR _____ 2016-17 _____ 30/07/2017 _____ (DD/MM/YYYY)
- AQAR _____ 2017-18 _____ 27/10/2018 _____ (DD/MM/YYYY)

1.10 Institutional Status

University

State

☐

Central

☐

Deemed

☐

Private

☐

Affiliated College

Yes

☒

No

☐

Constituent College

Yes

☐

No

☐

Autonomous college of UGC

Yes

☒

No

☐

Regulatory Agency approved Institution

Yes

☐

No

☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution

Co-education

☒

Men

☐

Women

☐

Urban

☐

Rural

☒

Tribal

☐

Financial Status

Grant-in-aid

☐

UGC 2(f)

☒

UGC 12B

☒

Grant-in-aid + Self Financing

☒

Totally Self-financing

☐

1.11 Type of Faculty/Programme

Arts

☒

Science

☒

Commerce

☒

Law

☐

PEI (Phy Edu)

☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

ADIKAVI NANNAYA UNIVERSITY,
RAJAMAHENDRAVARAM

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

No. F.22-1/2016(AC), Dt:April 2016 of Joint Secretary, UGC, New Delhi.

Autonomy by State/Central Govt. / University

University

University with Potential for Excellence

-

UGC-CPE

-

DST Star Scheme

-

UGC-CE

-

UGC-Special Assistance Programme

-

DST-FIST

-

UGC-Innovative PG programmes

-

any other (*Specify*)

-

UGC-COP Programmes

-

2. IQAC Composition and Activities

2.1 No. of Teachers

14

2.2 No. of Administrative/Technical staff

2

2.3 No. of students

3

2.4 No. of Management representatives

1

2.5 No. of Alumni

3

2.6 No. of any other stakeholder and

3

Community representatives

2.7 No. of Employers/ Industrialists

2

2.8 No. of other External Experts

4

2.9 Total No. of members

32

2.10 No. of IQAC meetings held

8

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome: The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

1. Presenting saplings in the place of bouquets to the visiting distinguished guests.
2. Practice of donating handful of rice.
3. Creating awareness among the public by the BZC students on the uses of medicinal plants.
4. Observing motor vehicle free day on the fourth Saturday of every month to make the environment pollution free.
5. Faculty forum for the exchange of ideas/research experiences etc.,
6. Preparation of Action Plan and its execution. Played a crucial role in the conduct of the meetings of the Boards of Studies and that of Academic Council during the academic year 2017-18

2017-18

IQAC prepared the Academic Calendar for the Academic year 2017-18 duly incorporating the academic calendar of affiliated University, Adikavi Nannaya University, Rajahmahendravaram and that of the Commissioner of Collegiate Education, Government of Andhra Pradesh.

S.NO.	Month	Plan of action	Outcome achieved
01	June 2017	Result Analysis of the Semester end Examinations of II, IV and VI, which are held in March 2017.	The students who failed in the examination were identified and clear their doubts for future examinations
02	June & July 22.07.2017 31.07.2017 28.08.2017 31.08.2017 14.06.2017 14.06.2017 to 15.06.2017	<p>1. Admissions into 1st year Degree Courses without late fee</p> <p>Admissions into 1st year Degree Courses with late fee</p> <p>Last date for submission of list of students and payment of affiliation fee without late fee</p> <p>Last date for submission of list of students and payment of affiliation fee with late fee</p> <p><u>ACADEMIC SCHEDULE</u></p> <p>Commencement of class work for I,III,V Semesters</p> <p>Orientation programs for 1 semester students(newly admitted studnets)</p> <p>2. Bridge courses</p>	<p>• Meritorious students were Admitted</p> <p>Bridge Courses were conducted for the students who require.</p>

	16.06.2017 to 30.06.2017	3.Remedial classes	Tutorial classes were conducted for the students who failed in the examinations.
03	<p>09.08.2017 to 11.08.2017</p> <p>11.10.2017 to 13.10.2017</p> <p>22.10.2017 to 28.10.2017</p> <p>01.11.2017 to 17.11.2017</p> <p>18.11.2017</p> <p>23.01.2018 to 25.01.2018</p> <p>27.03.2018 to 29.03.2018</p> <p>01.04.2018 to 07.04.2018</p> <p>09.04.2018 to 25.04.2018</p> <p>07.09.2017 to 08.09.2017</p> <p>30.03.2018 to 31.03.2018</p>	<p><u>Internal Examinations</u></p> <p><u>For 1st Year</u></p> <p>1. Mid Term Exams – I (1st and 3rd Sem)</p> <p>2. Mid Term Exams - II (1st and 3rd Sem)</p> <p>3. 1st , 3rd and 5th Sem Practical Exams</p> <p>4. 1st , 3rd and 5th Sem End Exams</p> <p>Commencement of class work for II,IV,VI Semester</p> <p>5. Mid Term Exams – I (2nd , 4th and 6th Sem)</p> <p>6. Mid Term Exams - II (2nd , 4th and 6th Sem)</p> <p>7. 2nd, 4th and 6th Semester Practical Exams</p> <p>8. 2nd , 4th and 6th Semester End Exams</p> <p><u>Internal Examinations</u></p> <p><u>3rd Years</u></p> <p>1st Internal Exams</p> <p>2nd Internal Exams</p>	<p>For assignments/student seminars /project works</p>

05	13.06.2017	Anti-ragging counseling given by Sri D.Seshagiri Rao, Senior Advocate, Palakol	Got counseling for the students to develop smooth nature
	16.06.2017 to 20.06.2017	Campaigning Programme to nearby Government and Private Junior Colleges for Admissions	Motivate the intermediate students about appraisal of college for the degree course
	21.06.2017	International YOGA DAY	Students got knowledge and awareness about physical and mental fitness
	27.06.2017	A Programme on Personality Development	Got enlightened regarding the methods of developing the Personality.
	27.06.2017	Helen Keller's Birthday	Empathy created towards the differently abled
	01.07.2017	Doctors day celebrated	Speech given by Dr.B.V.Raghaviah
	04.07.2017	Board of Studies meeting held in all departments	Revise the syllabus of I,II,III,IV,V,VI Semesters
	04.07.2017	Alluri Seetharama Raju Jayanthi	Inculcated patriotic feeling among the students
	10.07.2017	Academic council meeting	Academic council approved the BOS and gave some suggestions
	11.07.2017	World population day	Inculcated Awareness of World population among the students by Dr.C.Raghavulu
	21.07.2017	Women empowerment cell meeting conducted	Instruction given to girl students about discipline and awareness to improve sanitary condition and also good maintenance of ladies waiting hall

09.08.2017	Anti-ragging meeting conducted	Lecture was given by sri B.Krishna Prasad, C.I.of Police, Palakol about various IPC Sections and punishments for Ragging cases
12.08.2017	International Youth Day	Concept of making youth physically fit and mentally tough developed
15.08.2017	Independence Day	Nationalism and Patriotism developed
22.08.2017	VANA Mahotsavam conducted	Developed plantation and its importance
23.08.2017	Tanguturi Prakasam Jayanthi	
26.08.2017	Women Equality Day and Mother Theresa's Birthday	Sensitized to gender discrimination, Inculcated service oriented approach
28.08.2017	Telugu Bhashaa Dinotsavam	Developed interest towards mother tongue
01.09.2017	Clean and green	Awareness developed among the students about environmental cleaning.
05.09.2017	Teacher's Day	Recognized the role of teacher in the personality development
08.09.2017	International Literacy Day and Fresher's day	Recognized the social responsibility in making the society literate. and developed friendly atmosphere to the new joining
09.09.2017	Scholarships are disbursed	32 students benefited
14.09.2017	Hindi Divas	Developed interest towards National Language Hindi
16.09.2017	Ozone Protection Day	Aware of the evil effects of the destruction of the Ozone layer

18.09.2017	NSS Camp –VANAM-MANAM program	Developed importance of plantation and pollution free society.
23.09.2017	Awareness Programme on Seasonal fevers	Inculcating awareness
24.09.2017	N.S.S. Day and organization of Free Dental Check u	Motivated the students to acquire the skills in all the fields along with education. Service motto and character building. 200 students and 30 staff members got benefitted.
02.10.2017	Gandhi Jayanthi	
06.10.2017	VANAM-MANAM at adopted village Konteru.	Awareness of fraternity and cooperation among the nations.
24.10.2017	U.N.O.Day	100 students and 02 staff participated.
31.10.2017	National Unity Day	Organized a programme and explained the of UNO in protection of world peace
11.11.2017	National Science Day	Created Scientific awareness
14.11.2017	National Education Day	Recognized the importance of Education
01.12.2017	World AIDS Day	Created awareness about HIV/AIDS
02.12.2017	Computer Literacy Day	Recognized the importance of the Computer Literacy
04.12.2017	World Disabled Day instead of 03.12.2017 (Sunday)	Empathy created towards the differently-abled
10.12.2017	Anti-corruption Day	Got enlightened about the menace corruption prevalent in the world.
11.12.2017	Human Rights Day instead of 10.12.2017(Sunday)	Got enlightened about the human rights

	22.12.2017	Srinivasa Ramanujan's Birthday	Generated interest towards Mathematics
	23.12.2017	Consumers Day	Made aware of consumer rights
	26.12.2017	Charles Babbage Birthday	Importance of Computer literacy recognized
	02.01.2018	SRI-SRI Birthday celebrations	
	04.01.2018	Louis Braille Birthday	Got enlightened the unselfish services such as invention of Braille Script etc extended by Louis Braille.
	12.01.2018	National youth day	
	25.01.2018	National Voters Day	Enlightened the students about the importance of casting vote.
	26.01.2018	Republic Day	Feeling of patriotism developed
	03.02.2018	Swachh Bharath	
	08.03.2018	International Women's Day	Gender Sensitization and Gender Equality.
06		<u>Guest Lectures</u> 1. English: a)20.12.2017 <u>Letter and Resume writing</u> By Sri K. Krishna Kumar, Lecturer in English (Retired) Government College Rajamahendravaram b)07.02.2018 <u>One Act Play "The Marriage Proposal"</u> By Sri T.Akki Raju, Lecturer in English, RRDS GDC, Bhimavaram. c)20.03.2018 <u>Communication Skills (Voice)</u> By Sri K. Ratna Mohan, Lecturer in English, SCIM Govt. College Tanuku	

		<p>2. Economics:</p> <p>3. Physics: “Motion of Rocket” By Sri B. Chitti Babu Low Temperature Physics</p> <p>By Dr. A.P.V. Apparao, Lecturer in Physics, Y.N. College (A), Narasapur Renewable Energy Sources</p> <p>By Sri A. Sheshagiri Rao, Lecturer in Physics, SCIM Govt. College Tanuku</p> <p>4. Chemistry: <u>Solutions</u> By Sri K. Venkata Rao <u>Industrial Applications in Chemistry</u> By Sri R.S. Krishna Sastry, <u>Analytical Methods in Chemistry</u> By Sri P.S. Phani Krishna</p> <p>5. Botany: <u>Microbial Diversity</u> By Smt. K.Srilakshmi, S.V.K.P&DR.K.S.RAJU A&S College, Penogonda <u>Phylogeny-origin and evolution of angiosperms</u> By Sri R.Venkatesh, Lecturer in botany, GDC, Milavaram <u>Nursery Management</u> By Dr.M.Bhupathi Rayalu, Lecturer in botany, GDC Razole</p> <p>6. Zoology: Human Endocrine System By Dr.K.Lakshmikanthamma S.V.K.P&DR.K.S.RAJU A&S College, Penogonda Animal Relationship</p>	
	a)13.09.2017		
	b)30.12.2017		
	c)12.03.2018		
	a)07.12.2017		
	b)09.01.2018		
	c)15.02.2018		
	a)07.08.2017		
	13.10.2017		
	04.01.2018		
	a)09.03.2018		

07	b)09.03.2018	By Dr. M.Ramakrishna,SMBTAV&SN Degree College,Veeravasaram	
		Carbohydrate Metabolism	
	c)21.03.2018	By T.Divakar,SVKP&DR.K.S.RAJU A&S College,Penogonda	
		7. Political Science	
		The Gandhi and Non-violence By Prof. D. Venkateswara Rao, HOD Dept of Public Administration, Y.N.M. College	
	a)10.08.2017	The Role of Governor By Dr. M. Lakshmipathi, Lecturer in Political Science (Retired) D.N.R. Govt. Degree College (W), Palakol	
	b)16.09.2017		
		The Role of UNO in the present world By Sri G. Joh Babu, Lecturer in Political Science, D.N.R. Govt. Degree College (W), Palakol	
	c)23.01.2018		
		The Terrorism in the present scenario By Sri K.S.V. Ranga Rao, Lecturer in Political Science, D.N.R. Govt. Degree College (W), Palakol	
	d)07.02.2018		
		8. Mathematics	
		<u>Infinite Series</u>	
	a)09.01.2018	By Sri.V.S.V.Krishna Murthy,GDC Razole	
		<u>Legendre Polynomials</u>	
	b)24.01.2018	By Dr.G.S.V.S.Sai Babu Y.N.College(A),Narsapur	
		<u>The Sphere</u>	
	c)05.03.2018	By Sri R.S.M.Bhupal, SCIM GDC,Tanuku	
		.	
		9. History	
		<u>Extension Lectures</u>	
		1. Visited SRG Degree college .H.Junction	

	<p>24.10.2017</p> <p>17.11.2017</p> <p>11.12.2017</p> <p>15.12.2017</p> <p>03.03.2018</p>	<p>2. Visited Govt. Degree college , Razole delivered a lecture on “The role of governor in the central & state relations</p> <p>3. Visited SAS Degree college ,Vijayawada.</p> <p>4. Smt. T.V.V.Priya, at DNR GDC (W), Palakol on Renewable Energy”</p> <p>5. Visited SCIM Govt. Degree college, Tanuku delivered a lecture on Significance of social sciences</p> <p>6. Visited DRG Govt. Degree College, Tadepalli gudem. delivered a lecture on MAN AND THE SOCIETY</p> <p>Celebrated National Human Rights Day in the Department of Political Science</p>	
08		<p>All the Departments proposed to conduct the following activities as per their convenience.</p> <ol style="list-style-type: none"> 1. Group Discussions 2. Student Seminars 3. Study Projects 4. Quiz 5. Essay writing 6. Debate & Elocution 7. Study tours 	<ul style="list-style-type: none"> • Exchange of Knowledge • Improvement of Communication skills. • Inculcation of Research habit. • Identification of Bright students. • Improvement of writing skills. • Improvement of speaking skills. • Gaining practical knowledge.

		<u>J.K.C</u>	
	20.04.2017	ICICI Placements	19 students were selected
	21.09.2017	Dr.Reddy's Lab Placements	06 students were selected
	25.10.2017	Special Drive for MNC	02 students selected
	03.05.2018	Mega JOB mela-2017	34 students selected
	21.05.2018	Wipro-off Campus-WG	01 student selected
		<u>Cultural activities:</u>	
	24.08.2017	Essay writing on National integration and communal harmony	
	08.09.2017	Fresher's day	
	19.09.2017	Physics fest	
	01.12.2017	AIDS Day rally	
	03.01.2018	Clean and green janmaboomi VI	
	05.01.2018	National Women's teachers day	
	13.01.2018	Craft exhibition, rangoli, fancy dress competition, food fest	
	25.01.2018	National voters day	
	28.01.2018 to 29.01.2018	Suryaradhana, essay writing, quiz, singing, elocution	
08		Consumer club	
	24.12.2017	Consumers' day	Group discussion, Essay Writing & Elocution competitions were conducted
		Red Ribbon Club	
	02.09.2017	Mosquito Eradication Rally	Awareness was created among the public on various diseases caused by the mosquitoes
	27.11.2017	ODF survey	
	01.12.2017	AIDs Awareness Rally	Created Awareness on AIDS in the public
	22.12.2017	Blood donation CAMP	
	02.01.2018	Janmabhoomi-IV& ODF	

	to 08.01.2018	survey	
	06.06.2016	Eco Club World Environment Day	Eco-friendliness
09	24.09.2017	NSS Units (I & II): NSS day	Creation of Social concern among the students.
	01.09.2017	Clean and green	Awareness developed among the students about environmental cleaning.
	06.10.2017	Vanam-Manam	
	01.12.2017	AIDS Day	
	22.12.2017	Blood donation CAMP	
	12.01.2018	National youth day	
	03.02.2018	Swacch Bharath	

** Attach the Academic Calendar of the year as Annexure.*

2.16 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

The AQAR 2017-18 was placed before C.P.D.C. The CPDC had a detailed discussion with the college administration, IQAC members and recommended for submission to NAAC

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	05		02	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	01			
Others				
Total	06		02	
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: CBCS & Core System
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	07
Trimester	
Annual	07

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Adikavi Nannaya University to which the College is affiliated has revised the curriculum with major changes in the UG Programmes.

1. Change of Syllabi
2. Change in the Evaluation process
3. New Question Paper Pattern
4. Introduction of Human Values and Professional Ethics as a compulsory paper in the syllabus.

Change of Syllabus.

- Revised and updated the syllabi for first year, second year and third year from the academic year 2013-14, 2014-15, 2015-16, 2016-17 and 2017-18 respectively.
- The Syllabi of the languages and the subjects in the UG programmes have been changed.
- The entire syllabus in each subject is re-grouped in to 8 chapters.
- The syllabus in each subject is designed by experts in the subjects concerned.
- The syllabus in each subject is designed by maintaining the quality of curriculum so that it is up to the standards of the National curriculum framework.
- The syllabus is designed by Board of Studies for each subject well in advance and good continuity of flow of information is maintained.
- Semester system under CBCS for the first year of BA, B.Com and B.Sc., from the Academic Year i.e. 2015-16 by the the College as well as affiliated University
- The Department of Human Values and Professional Ethics Changed the Syllabus up to 10% prescribed by the University for the benefit of the students
- The Department of the English added three lessons to the Syllabus prescribed by the University
- The Department of Physics added 5% of syllabus to the syllabus prescribed by the University.
- The Department of Telugu made some changes in the Model Question Paper without Changing the Structure of the Model Question Paper Prescribed by the University i.e. 3rd & 4th Questions are made compulsory to give importance to Annotations. 4th Question is substituted by the Annotations taken from the Modern Poetry.
- The foundation courses are introduced as detailed below:
 1. 1st Semester : 1. Human Values and Professional Ethics & 2. Environmental Studies
 2. Iind Semester: 1. Information & Communication Technology 1 & 2. Communicative Soft Skills 1
 3. III Semester – 1. Communication Soft Skill – 2
2. Information & Communication Technology 2
 4. IV Semester : 1..Communications Soft Skills – 3
2. Citizenship Education
3.. Entrepreneurship
4.. Analytical Skills

I. Change in the Evaluation Process

- ♣ Evaluation process is changed and Implemented for I Year, II Year and III year from the Academic year 2013-14, 2014-15, 2015-16, 2016-17 and 2017-18 respectively..
- ♣ Internal Assessment Process is introduced in the evaluation system.
- ♣ TWO Internal Examinations are to be conducted for each academic year for 25 marks.
- ♣ The average of two tests will be taken as the internal assessment marks obtained by the student in each subject.
- ♣ The Formula for evaluation is
Marks for External Year End Examinations = 80
Marks for internal assessment = 20
Total Marks of evaluation = 100
- ♣ The institution has to conduct its internal assessment examination with its mechanism including Paper setting, valuation and conduct of examination.
- ♣ The Formula for evaluation for First , Second and Third Years (1st Iind 3rd 4th 5th 6th semesters) during the academic year 2017-18 also.
Marks for Semester End Examinations = 75
Marks for internal assessment = 25
Total Marks of evaluation = 100

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
10	10	-	-	-

2.2 No. of permanent faculty with Ph.D.

03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
05	23	-	-	-	-	-	-	05	23

2.4 No. of Guest and Visiting faculty and Temporary faculty

00	00	06
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level	Regional Level	Workshops
Attended	00	07	03	02	07
Presented papers	02	04	00	00	00
Resource Persons	-	-	-	02	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

During the year the “Virtual Class Room” is constructed by the funding of Government of Andhra Pradesh, the classroom is inter connected with the other colleges in the district, as well as the Commissionerate Office. It is very useful to the students to hear lessons and get more knowledge from the another college faculty by their lecture in the virtual class room.

2.7 Total No. of actual teaching days during this academic year

227

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Internal Evaluation for 20 marks was introduced in the University Examinations
- Internal Evaluation for 25 marks was introduced in the Semester end Examinations
- Bar Coding is introduced.
- Double Valuation and Photocopy facilities are available

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

04	00	00
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2.10 Average percentage of attendance of students

83

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total No. of students appeared	Total No. of students Passed	Division				
			Distinction %	I %	II %	III %	Pass %
B.A	13	11	2.00	25.00	20.00	40.00	85.00
B.Com	64	22	1.00	18.00	12.00	5.00	35.00
B.Sc	62	16	2.00	16.00	10.00	--	26.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning process:

IQAC regularly monitors the quality of Teaching & Learning Process by interaction with staff and students. Accordingly suggestions are given for the improvement of the quality of Teaching & Learning.

- Collects the latest books and journals for the benefit of the students & staff
- Ensures the teaching and learning process is student-centric
- Suggests blended teaching methods for effective class room instruction.
- Motivates the faculty to organise field trips, guest lectures, and National seminars and study tours to industries and universities.
- Advises that infrastructure and technology are upgraded for facilitating smooth teaching and learning process.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	05
UGC – Faculty Improvement Programme	--
HRD programmes	-
Orientation programmes	01
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	19	-	-
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC encourages the faculty members to participate and present papers in National/State level seminars. The Cell motivates the staff members to apply for Minor & Major research projects. During the academic year 2013-14, FIVE minor research projects were sanctioned and completed by the faculty with the financial assistance of UGC. Two members are sent their proposals for Minor Research Projects during 2017-18. Students are encouraged to take up study projects by the departments

3.2 Details regarding major projects: Nil.

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	06	00	--	==
Outlay in Rs. Lakhs	--	==	13,80,000	13,80,000

3.4 Details on research publications

	International	National	Others
Peer Review Journals	20	00	00
Non-Peer Review Journals			
e-Journals			
Conference proceedings	00	00	00

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2	UGC	13,80,000	13,80,000
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total	2		13,80,000	13,80,000

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	--	-	-	-
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From funding agency From Management of University/College

Total

3.16 No. of patents received this year:

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level	<input type="text" value="02"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="03"/>	International level	<input type="text" value="-"/>

3.22 No. of students participated in NCC events:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="-"/>	
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="03"/>	Any other <input type="text" value="-"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

* Youth Festival at Regional/University level.

* AIDS awareness rally.

*PLHA session(People living with HIV/AIDS) by APPLE Organisation.

*Hepatitis-B Vaccination Camp for three times at regular intervals for three months.

*Inculcation of Awareness on Blood donation and conduct of Blood donation camp.

* Vanamahotsavam.

* Anti Ragging awareness programme.

*Consumer Awareness Programme.

* conduct of Literacy programme in the adopted villages.

*Conduct of Study projects on Domestic Violence.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	36,421.7 Sq.m.	-	Local Philonthropists	-
Class rooms	20	0		
Laboratories	10	-	-	-
Seminar Halls	e Class room-01 Seminar Hall - 1			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)		Computers/Equipment		5,00,000
Others	-	Salary paid to Sri P.Meeraiah, Substitute for the Lecturer on FDP IQAC – Equipment, Remunerations Contingencies and ICT	UGC UGC	6.34 Lakh 1.86 Lakhs

4.2 Computerization of administration and library

Automation of office administration is partially completed and Library Automation is in progress.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	27,448	6,60,963	300	2,25,000	27,748	8,85,963
Reference Books	242	1,31,800	462	1,95,000	704	3,26,800
e-Resources	05	5,000	-	-	05	5,000
Journals(periodicals)	68	55,700	-	-	68	55,700
e-Journals						
Digital Database						

CD & Video						
SC/ST Book Bank	913	2,09,139	300	2,29,500	1213	4,39,639
Others (specify)	701	1,74,200	-	-	701	1,74,200

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	129	04	20	03	03	03	13	01
Added	21	-	-	-	-	-	-	-
Total	150	04	20	03	03	03	13	01

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up-gradation (Networking, e-Governance etc.)

Certificate Courses in MS Office & Internet Securities have been introduced

4.6 Amount spent on maintenance in lakhs :

i) ICT	Nil
ii) Campus Infrastructure and facilities	Nil
iii) Equipments	Nil
iv) Others	Nil
Total:	Nil

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC instructs the lecturers of all the Departments to analyse the results of University examinations at the beginning of the academic Year. On the basis of the performance of the students in the University Examinations, the students who require additional tutorial classes are identified and the tutorial classes are conducted for them with the financial assistance of the UGC. The bright students are advised to refer to the reference books. It analyses the backwardness of the students in the examinations. Accordingly IQAC enlightens the students regarding the financial support to be extended by the UGC and the State Government. The students are encouraged by IQAC to pursue Post Graduation and Professional Programmes. They are provided individual Counselling for Career options. The students are exposed to many cultural events and mentoring programmes. They are guided to face global competitiveness. They are encouraged to take up study projects, participate in group discussions and seminars. They are motivated to participate in extension activities such as AIDS awareness Programme Blood donation Camp etc. The Women Empowerment Cell looks after the problems of girl students. Different clubs such as consumer Club Red Ribbon Club etc have been constituted to enlighten the students regarding their rights and responsibilities.

5.2 Efforts made by the institution for tracking the progression

The class teachers and subject Lecturers are instructed by the IQAC to observe the all round development of the students. Tutorial and remedial classes are conducted for slow learners. The advanced learners are instructed to take up study projects. Internal examinations are conducted. The class teachers, subject teachers and ward counsellors monitor the progress of the students and inform their parents time to time.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
580	-	-	-

(b) No. of students outside the state

-

(c) No. of international students

-

Men

No	%
398	69

Women

No	%
182	31

This Year						Last Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
81	197	01	297	0	580	87	177	03	254	00	521

Demand ratio 1:1

Dropout % : 0.03

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The lecturers of all the departments give coaching to the students who want to pursue higher education. JKC provides the training in soft skills, language skills, arithmetic, analytical and employable skills to the students who are preparing for competitive examinations. Coaching for competitive examinations is provided with the financial assistance of UGC under the scheme of entry into services.

No. of students beneficiaries

College wise – 130, District wise – 379

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

Career Counselling and Guidance Cell functions in the College with the motto of giving additional support along with the academic guidance. Students are informed/enlightened regarding different employment opportunities and various higher education programmes in and outside the country. The CCGC displays the job notifications, higher education programme notifications etc in the notice board. It suggests the librarian to make arrangements for the purchase of books which are useful for the preparation of different categories of employment.

No. of students benefitted

235

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
16	274	130	10

Nodel JKC:

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
32	1092	379	40

5.8 Details of gender sensitization programmes

Women Empowerment Cell in the College conducts guest lectures, Interactive Sessions, Group Discussions etc on Gender equality and discrimination against women, status of women at present and past in the society, domestic violence, safety of women at work place. The girl students under the supervision of women employees with the help of NSS volunteers take out rallies in the surrounding villages to enlighten the women and girls about their fundamental rights and other women related issues.

5.9 Student Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level
 Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support:

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	287	6,98,265
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level

National level

International level

Exhibition: State/ University level

-

National level

-

International level

-

5.12 No. of social initiatives undertaken by the students

05

5.13 Major grievances of students (if any) redressed:

- The college took initiative to get the scholarships for the students in time.
- All the vacant posts in the college were filled up with contract lecturers with the help of higher authorities.
- The college arranged the issue of bus passes in the college premises with the help of APSRTC authorities.
- The college approached the APSRTC authorities to make arrangements to run the bus service from the surrounding villages on time.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The vision of the college is to grow into an educational institution of par excellence providing qualitative, skill oriented, need-based and overall development of the students. The mission of the college is to promote knowledge, to mould the students into good citizens of the society and to train the students for securing better placement. The vision and the mission of the college are informed to the students, staff members and the stakeholders through college website, calendar, magazine, pamphlets and press and by word of mouth.

VISION:

“To grow into an educational institution of par excellence with all the essentials for tomorrow’s workforce.”

MISSION:

“We strive to provide qualitative, skill-oriented, need-based and updated humanistic education with the support of the staff and cooperation of the other stake holders.”

6.2 Does the Institution has a management Information System

Office is fully automated. Students scholarships and treasury bills are made online.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The curriculum is designed and developed by the university. Whenever the syllabus is changed the staff is keen on obtaining feedback on the revised syllabus from teachers.

As the college is conferred fresh autonomous status, all the departments add 10% of syllabus to the syllabi prescribed by the affiliating University.

For effective implementation of the curriculum, the institutional as well as the departmental action plans are prepared for the curricular, co-curricular and extra-curricular activities at the beginning of the every academic year. The same are circulated among the students in the beginning for their better participation in teaching learning process. The action plans are developed duly incorporating the activities from the academic calendars of Adikavi Nannaya University and Higher Education of Governemnt of Andhra Pradesh.

- The institution runs the certificate course in Gandhian Studies in collaboration with Sri Y.N.M.College, Narasapuram.

6.3.2 Teaching and Learning

- Collects latest books and journals for the benefit of students and staff
- Ensures the teaching and learning process is student-centered
- Suggests ICT based teaching methods for effective classroom instruction
- Motivates the faculty to organize field trips, guest lectures and national seminars and study tours to industries, research bodies and universities.
- Infrastructure and technology are upgraded for facilitating smooth teaching and learning process.

3.3 Examination and Evaluation

The University sets the norms and communicates the blue print of evaluation to the colleges in all subjects.

- In the beginning of the academic year the evaluation blue print is communicated to the students along with syllabus
- In the same pattern internal examinations are conducted
- As per the University pattern internal examinations are conducted.
- The scheme of examination and valuation are communicated to all the staff members.
- Progress-cards are issued to students after the examinations are over.
- Three units per year (each for 20 marks)
- Two terminal exams (Theory for 80 marks and 20 marks for internal evaluation)
- One pre-final examination and practicals
- Annual theory exams are conducted by the university
- As the college is conferred fresh autonomous status with effect from the academic year 2014-15, Semester system under CBCS is introduced. The Semester end examinations are conducted by the college itself. The blue print of the examination pattern and evaluation methods duly approved by the Boards of Studies of various departments and ratified by the Academic council are communicated to the students in the beginning of the academic year.
- Internal examinations per semester are conducted as follows:
 - 2 Midterm examinations – 15 marks (Average will be taken into consideration)
 - Seminars, Project work,
Group Discussions etc. - 05 marks
 - Viva – Voce - 05 marks
 - Attendance & Conduct - 05 marks
- Semester end examinations are conducted for 75 marks.
- The candidates should secure 26 marks out of 75 marks failing which they will be failed in the examinations.
- There are no minimum cut off marks for internal examinations

6.3.4 Research and Development

To be in regular touch with the research body at the University and inviting their valuable suggestions to motivate research work at our campus.

- Exposure on the importance and benefits of Research and Development at the Global Scenario
- Inculcating research habit among the students to help them in pursuing their further studies through study projects.
- To encourage the staff to apply for Minor/Major Research Projects
- Motivate the Faculty members to do the M.Phil / Ph.D research work under the Faculty Development Programme.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library is kept open beyond working hours during the holidays for the benefit of students and staff.
- The college offers its facilities for the extension activities of Lions Club, Rotary Club, and Red Cross Society for conducting Blood Donation Camps and Dental Camps.
- E Class Room is used for ICT based teaching.
- College is an examination centre for distance education of Nagarjuna and Kaktiya Universities.

6.3.6 Human Resource Management

- Constituted various committees to look after different academic, curricular and extra curricular activities.
- Faculty forum is a platform for sharing teaching experiences among the teaching staff.
- The C.R.C. plays a key role in sharing and interacting with teaching and non-teaching staff.

6.3.7 Faculty and Staff recruitment

The Regular Teaching Staff are recruited by APPSC who are highly qualified with NET/SLET/M.Phil/Ph.D. Besides, Contract faculty is engaged by the Regional Joint Director of Collegiate Education. The Head of the institution can make alternative arrangements for the existing vacancies by engaging Guest Faculty on merit basis. Refresher and Orientation courses are conducted for the improvement of teaching skills.

6.3.8 Industry Interaction / Collaboration

- Organizing fieldtrips for students to industries
- Interaction with the industry personnel

6.3.9 Admission of Students

The college gives a wide publicity to the admission process by means of prospectus, regional newspapers, local news channels and college website. The college staff visit the nearest Junior colleges and explain the opportunities available in the college.

The admission process is done as per the norms of the university and those of Government. It gives transparency and visibility to the public.

- The admission list is displayed in the notice board.
- The clarifications if any will be addressed by the admission committee.
- The list of students joined will be communicated to the university after the admission process is completed.

6.4 Welfare schemes for

➤ Teaching & Non-teaching :

- The teaching faculty may utilize the FDP scheme under UGC according to which a faculty member can pursue his M. Phil., for 1 year and Ph. D. for 2 years without foregoing salary. One faculty member, Dr. B. Subha, Lecturer in Economics awarded Ph.D during the academic year 2016-17.
- They can go for Refresher/Orientation courses on duty
- Employee Welfare Fund may be utilized by the non-teaching staff.
- Group Insurance Scheme is available for all the staff.
- Reimbursement for medical expenses is provided.
- Housing loan provision is available for the staff

➤ Students

Financial assistance and psychological counselling are provided.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Academic Audit committee nominated by CCE	Yes	IQAC
Administrative	Yes	AG, RJDCE & CCE	Yes	IQAC

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

As the College is affiliated to Adhikavi Nannaya University, Rajamahendravaram, the reforms introduced by the university are scrupulously followed. .

- Jumbling system
- Computerization of results and issue of marks lists
- Communicating results through Internet

Instant examinations for students who failed in one subject in the final year end examination.

- Providing Question Banks.

The examination reforms introduced by the University are also implemented at the college. Jumbling System, Computer Semester end examination, Bar coding, Issue of marks lists, Communicating results through Internet and Displaying results in the College notice board, Providing an opportunity for Re-totaling, Re-valuation of Answer scripts and providing photo copies of the answer sheets on the payment of prescribed fee etc are the services provided by the college.

The examination committee disseminates all the information to the students about examinations and advises the students on the matters of revaluation, betterment of results, and re-totaling etc.

Introduction of Internal evaluation of 20 Marks out of 100 from the academic year 2013-2014,

Internal examinations under CBCS are conducted for 25 Marks.

Semester end examinations are conducted for 75 Marks.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The college is conferred fresh autonomous status w.e.f. 2014-15. The semester system under CBCS is introduced. The autonomous college is being run very effectively. The strength of the college is increased after the conferment of Autonomous Status.

6.11 Activities and support from the Alumni Association

- Establishes endowment prizes for academic excellence
- Monitors the on-going construction work in the campus
- Extends help in getting financial assistance from the state Govt.
- Participates in maintaining the campus clean and green

6.12 Activities and support from the Parent – Teacher Association

The Parent – Teacher Association looks after the needs of the students and helps in the maintenance of the discipline in the college.

6.13 Development programmes for support staff

Training programmes on MS.Office, Office Automation and Laboratory maintenance are organised for the benefit of the support staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Energy conservation	<ul style="list-style-type: none"> • Rooms are properly ventilated • Proper use of electricity and to create awareness among students on energy conservation • Campaigns on 'Save Energy to Contribute to National Development'
Use of renewable energy	Solar Power Generation System is sanctioned by the UGC.
Water harvesting	<ul style="list-style-type: none"> • A huge tank is maintained • Water harvesting pits are dug in the campus
Check dam construction	-
Efforts for Carbon neutrality	<ul style="list-style-type: none"> • To develop green belts in the campus • Using bicycles in place of bikes • Developing Vermi-compost
Plantation	<ul style="list-style-type: none"> • Plantation is done in the campus and tree guards are provided • Developing medicinal plant garden on campus
Hazardous waste management	• Detoxification of bottles/apparatus which are used in the labs i. e., Acid in the base, Base with Acid and Caustic soda are transported to Recycling units.
e-waste management	• E-waste in the campus is collected and sent to the recycling unit.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

- Vaccination programme for Hepatitis B in collaboration with LIONS club.
- Visiting the surrounding villages and explain about health and hygiene, vaccination, malnutrition, balanced diet and take out rallies to spread awareness about the fatal diseases like AIDS and Dengue.
- Assigning responsibility of the class room furniture to the students concerned.
- Initiative by the working & retired faculty to sponsor the uniforms of the students
- Minimizing plastic utilization
- The college has initiated the students to use only paper disposable glasses for any functions conducted into college and discourage the usage of plastic disposable glasses.
- Providing uniforms to girl students to promote women education.
- Celebrating world blood donors' day to create awareness on blood donation and blood spread diseases.
- The entire campus has been made tobacco free through initiatives of both the teachers and the faculty and this has definitely created a positive impact in the institution.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

IQAC meetings were conducted as planned to review the activities and healthy practices.

Plan of Action	Action Taken Report
To prepare institution action plan as well as the departmental action plans at the beginning of every academic year.	All the departments are called for a meeting at the beginning of every academic year and are instructed to prepare plan of action duly incorporating the activities from the academic calendars of Adikavi Nannaya University and the Commissionerate of collegiate education.
To strictly observe the action plans of the departments	All the action plans of the department are strictly followed as per the schedule and noted in the departmental activities register.

Internal academic audit was conducted twice in the academic year and because of it the departments kept all the records upto date and the newly joined lecturers were benefited by the suggestions of the internal academic audit team.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Speaking only English in the campus on 4th Saturday of every month.
2. Offering saplings instead of bouquets.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

1. Vermicomposting unit was started by the zoology department students with the following aims to create environmental awareness
 - To reduce use of chemical fertilizer and pesticides so as to control pollution.
 - Motivating the students towards the self-employment, employment to unemployed youth by establishing vermicomposting units.
 - The biodegradable and waste segregated in the college can be used for utilized for composting.
2. Limiting the usage of Air-Conditioners on the campus to conserve energy and wastage is taken care of.
3. Plastic Free Zone Campaign' conducted in 2014 has brought down the usage of disposable Plastic goods to the minimum.
4. Eradication of Parthenium plant is a regular activity of NSS and Eco Club to tackle health Hazards in and out of the college.
5. The creation of an eco-friendly atmosphere in the college is a the mission of the Eco Club. Giving awareness about de-forestation , global warming, planting are some of the activities of the Eco Club.
6. Reduce-Reuse- Recycle methods are followed.
7. To maintain carbon neutrality college students and staff use public transport system, bicycles and some come on foot.

7.5 Whether environmental audit was conducted?

Yes

☐ Y

No

☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOC ANALYSIS OF THE COLLEGE

Strengths	Weaknesses	Opportunities	Challenges
<ul style="list-style-type: none"> All the posts are filled with well-qualified faculty. Ph.D- 5 M.Phil- 3 Ongoing Ph.D- 1 NET/SLET- 6 All the Departments have Internet facility for ready reference. Library consists of more than twenty thousand books with latest additions on the subjects concerned and competitive examinations. All Departments have its own Departmental Libraries. Chemistry, Physics, Botany and Zoology departments have fully equipped Laboratories. The Department of Computer Science is provided with high speed internet facility with 6 desktop and 20 computers for lab practice. The Department of Commerce has a separate Computer Lab. More than 70% of faculty have attended Orientation and Refresher Courses. More than 60% of the faculty have presented papers in National & State level Seminars. Conducted Guest Lectures by eminent persons. Two NSS units. Conducted a number of programmes in the near by villages and created social and economic awareness on the social welfare programmes of the Government. The Red Ribbon Club conducted Blood donation camps and propagated the 	<ul style="list-style-type: none"> Needs a well furnished reading room for the staff and students. The Department of English needs a separate Lab. Majority of the students are from rural background and from Telugu medium. 	<ul style="list-style-type: none"> Jawhar Knowledge center is being used for language training. E-Learning classes are available from MANA TV. The department of Zoology have a good opportunity to pursue research and project works in the field of Aqua culture and Vermi Compost. Commerce department has introduced Learning Tally(Accounts package) for better employability. All the Social Science subjects are very useful to the students for preparation of competitive examinations. 	<ul style="list-style-type: none"> The Zoology department plans to create awareness to the local farmers about organic farming and explain them about the ill-effects of over usage of pesticides and fertilizers. The career guidance cell is creating awareness among the students about the competitive examinations and higher studies.

slogan “Be a blood donor and be a life donor.” • The Woman Empowerment Cell conducted Seminars and Guest Lectures on Gender Inequality and created social awareness among the girl students.			
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8. **Plans of institution for next year**

1. Running the autonomous institution smoothly so that the fruits of autonomy can be reaped by the students and staff.
2. Making admissions transparently and based on the guidelines of Government of Andhra Pradesh.
3. Conduct Remedial Coaching Classes for the clearance of Back log papers in the month of June 2017 and the in the months of December and February for slow learners every year
4. Conduct of bridge courses for the 1st year students.
5. Conduct of anti-ragging counselling
6. Conduct of Student Seminars to develop speaking skills.
7. Entrust student projects to the students to inculcate research orientation.
8. Conduct Group Discussions to develop analytical skills and behaviour qualities.
9. Conduct Guest Lectures by all the Departments to make the students more knowledgeable persons.
10. Conduct essay writing, Elocution, Quiz to bring out the innate talents of the students.
11. Encouraging cultural and extracurricular activities to develop the intrinsic qualities.
12. Conduct of Independence Day and Republic Day to exhort students the importance of the both days.
13. Celebrating the teachers’ day to enhance the moral bond between the teachers and students.
14. Getting feedback from the students on the performance of the teachers.
15. Encouraging all the departments to conduct field trips.
16. Celebrating the birthdays of National Leaders to instil patriotic fervour in the minds of the students.
17. Encouraging conducting Helen Keller’s birthday, Doctor’s Day, National and Integration Day, World Disabled Day, and National Human Rights Day.
18. Prepare for the academic audit.
20. Conducting parents meeting to elicit their suggestion for the academic improvement of their students.

21. Conduct of academic festival.
22. Conduct of Unit Tests and Pre-final examination.
23. Conduct of Ozone Protection Day.
24. Conduct of NSS day and special camps .
25. Conduct of Vanamahotsavam for creating awareness on environmental pollution.
26. Providing guidance for the competitive examinations and higher studies.



T.V. VAKULA PRIYA
IQAC co-ordinator

Name: T.V.VAKULA PRIYA
Signature of the Coordinator, IQAC



K. SREERAMA MURTHY

Name: K.SREERAMA MURTHY
Signature of the Chairperson, IQAC

ANNEXURE-I

Sri A.S.N.M Govt College (A): Palakol

ACADEMIC CALENDAR FOR UG COURSES FOR ALL SEMESTERS IN CBCS PATTERN FOR THE ACADEMIC YEAR 2017-18

S.No.	Particulars	Dates
Admission Schedule		
1	Commencement of Sale of Applications and Registration	15-05-2017 (Monday)
2	Last date for admission into First Year Degree Course without late fee.	15-07-2017(Saturday)
3	Last date for admission into First Year Degree Course with late fee.	25-07-2017(Tuesday)
4	Last date for submission of a) list of students b) payment of affiliation fee without late fee	28-08-2017(Friday)
5	Last date for submission of a) list of students b) payment of affiliation fee with late fee.	31-08-2017(Monday)
Academic Schedule		
6	Commencement of Class work for I, III & V Semester	14-06-2017 (Wednesday)
7	Orientation Program for I Semester	14-06-2017 to 15-06-2017 (Wednesday) (Thursday)
8	Last date for transfers without late fee	15-07-2017(Saturday)
9	Last date for transfers with late fee	31-07-2017(Monday)
10	I Mid Exams	09-08-2017(Wednesday) TO 11-08-2017(Friday)
11	Dasahra Holidays	25.09.2017 to 30.09.2017 (Monday) (Saturday)
12	II Mid Exams	11-10 2017(Wednesday) To 13-10-2017(Friday)
13	Last date for submission of attendance particulars of I, III & V Semesters	20.10.2017(Saturday)
14	Last day of Instruction of I, III & V Semester	21.10.2017 (Saturday)
15	Commencement of Examinations (Practical's & Theory) for I, III & V Semesters (Internal Assessment Only)	22.10.2017 (Sunday)to 28-10-2017(Saturday)
16	Commencement of Examinations for I,III,V Semesters	1-11-2017 (Wednesday)to 17-11-2017(Friday)
17	Commencement of Class work for II, IV & VI Semesters	18.11.2017 (Saturday)
18	Christmas Holidays	24.12.2017 to 26.12.2017 (Sunday) (Tuesday)
19	Sports / Cultural Activities	10.01.2018 & 11.01.2018 (Wednesday) (Thursday)

20	I Mid Exams	23-01-2018(Tuesday) To 25-01-2018(Thursday)
21	Pongal Holidays	12.01.2018 to 17.01.2018 (Friday) (Wednesday)
22	II Mid Exams for II & IV Semesters	27-03-2018(Tuesday) To 29- 03-2018(Thursday)
23	Last date for submission of attendance particulars	07.04.2018(Saturday)
24	Last date of Instruction for II & IV Semesters	31.03.2018 (Saturday)
25	Commencement of Examinations (Practical & Theory) for II, IV & VI Semesters	01.04.2018 (sunday)to 07-04-2018(Saturday)
26	Commencement of examinations for II, IV & VI Semesters	09-04-2018(Monday) to 25-04- 2018(Wednesday)
27	Summer Vacation	26.04.2018(Thursday) to 10.06.2018(Sunday)
28	Re-opening day for III & V Semester Students	11.06.2018 (Monday)

Note:

1. Mid Semester Examinations to be conducted by the department(s) without disturbing regular class work.
2. Notification for Semester End Examinations will be issued separately by the Controller of Examinations.
3. No Supplementary Examinations under CBCS pattern.

[Annexure-II](#)

ADIKAVI NANNAYA UNIVERSITY:: RAJAMAHENDRAVARAM
LIST OF WORKING DAYS / HOLIDAYS FOR UG COURSES FOR THE
ACADEMIC YEAR 2017-18

REOPENING: 14.06.2017

Month	Holidays Description	No. of Holidays	No. of Working days	Total
June, 2017	18,25 Sunday 26 Ramzan	3	14	17
July, 2017	08 Second Saturday 02,09,16,23,30 Sundays	06	25	31
August, 2017	12 Second Saturday 06,13,20,27 Sundays 4 Varalakshmi vratham 14 Sri Krishnastami 15 Independence day 25 Vinayakachaviti	09	22	31
September, 2017	09 Second Saturday 03,10,17,24 Sundays 02 Bakrid ; 28 Durgastami 30 Vijaya Dashami Dasara Holidays 25.09.2017 to 30.09.2017	12	18	30
October, 2017	14 Second Saturday 01,08,15,22,29 Sundays 1 Moharrum 2 Gandhi Jayanthi 19 Diwali	8	23	31
November, 2017	11 Second Saturday 05,12,19,26 Sundays 24 sasti	06	24	30
December, 2017	09 Second Saturday 03,10,17,24 Sundays 01 EID Miladun Nabi 25 Christmas Christmas Holidays 24.12.2017 to 26.12.2017	09	22	31
January, 2018	13 Second Saturday 07,14,21,28 Sundays Pongal Holidays 11.01.2018 to 17.01.2018	11	20	31
February, 2018	10 Second Saturday 04,11,18,25 Sundays 14 Maha Sivaratri	06	22	28
March, 2018	10 Second Saturday 04,11,18,25 Sundays 01 Holi 30 Good Friday	07	24	31

April, 2018	14 Second Saturday 01,08,15,22,29 Sundays 05 Babu Jagjivan Ram Birthday 14 Dr. B R Ambedkar's Jayanti 26,27,28,30 summer holidays	11	19	30
	Total	88	233	321

- Regarding the date(s) of the festivals, the date(s) announced by the State Government of Andhra Pradesh be followed.

ANNEXURE - III

ACADEMIC CALENDAR (DEPARTMENT WISE) FOR THE ACADEMIC YEAR 2017-18

DEPARTMENT/ MONTH&YEAR	ENGLISH 1	TELUGU 2	HINDI 3	COMMERCE 4
JUNE-2017	Results review	Admissions anti ragging counselling and instructions to senior students group discussion	Introduction group discussion	B.Com first year admissions, remedial coaching to II and III year students who have backlogs, anti-ragging awareness among senior students
JULY-2017	Elocution admissions	Admissions assignments	Assignments premchand birthday celebration	Bridge course to first year Non-Commerce students, orientation to students, selection of class representatives and conduct meeting
AUGUST-2017	Students seminars assignments unit-I	review meeting on anti-ragging counselling and instruction to senior students unit-I elocution debate competitions preparation for academic festival	Unit-I elocution and debate competition	unit examinations, assignments
SEPTEMBER-2017	JAM programmes guest lecture unit-II	Gurram Jashuva Jayanthi unit-II	Unit-II Hindi day celebrations	Guest lecture, teachers day celebrations, business quiz, unit examinations, guest lecture
OCTOBER-2017	JAM R.K.Narayana's birthday 10th-Guest lecture unit-III Ist term exams	Quarterly exams Padya kavitha patana competitions	Quarterly exams essay writing competitions	assignments, quarterly examinations, guest lecture
NOVEMBER-2017	Teach back session assignment Unit-IV	Sahithi quiz songs competitions - assignments unit-III	Unit-III group discussion	unit examinations, assignments, employable awareness skills programmes with the cooperation of JKC students seminar

DECEMBER-2017	Study project Mulraj Anand's birthday 2nd term exams	Elocution unit- IV	Unit-IV Dr Ramachandra Suklus birthday	Quiz, organizing consumers day
JANUARY-2018	Assignments model practical exams	Half yearly exams Bharat yuvazana day	Half yearly exams guest lecture	Visit to local commercial banks and LIC, field trip, half yearly examinations
FEBRUARY-2018	Remedial coaching revision classes	Annual day pre final exams	Pre final exams college annual day celebrations	Practical examinations, pre final examinations, students' performance evaluation, farewell to final year students
MARCH-2018	University exams	University examinations	University exams	Public examinations

ECONOMIC S 5	HISTORY 6	POLITICS 7	MATHS 8	COMPUTER S 9	BOTANY 10	ZOOLOGY 11	PHYSICS 12	CHEMISTRY 13
Admissions, Result Review, Anti ragging awareness	Results review Admissions	Motivation to trip for Admissions Hellen Keller's Birthday Celebration on 27th Results review	Assignment Results review	Admission results review	June 5th- world environment day Herbarium preparation assignments	Results review 14th June- world blood donor's day 1st year admissions Anti ragging counselling to II year and III year students supplementar y exams	Review of results admissions canvassing	Result review, anti-ragging awareness programme, admissions
Bridge Course for first year students, academic counselling, essay writing, assignment	Assignments students seminar debate	Doctor's day celebration on 1st Students Seminar Review on Admissions	Assignment Admissions	Ms office installation training	Bridge course students seminar assignments	Supplementar y exams 1st year admissions anti ragging counselling Anti ragging counselling to II year and III year students assignments	completion of monthly syllabus assignment work students seminar	Admissions
guest lecture, elocution, assignment, unit test-I	Assignments quiz unit-I group discussion	Plan to Deliver AN External Lecture at Neighbourd College Observe the quit India Day on	Assignment unit test-I	Assignment student seminar unit-I	Students seminar guest lecturer unit test-I	Students seminar unit test-I	Completion of monthly syllabus unit-I students seminar	Assignment ,guest lecture, unit-I

		8th,Hiroshim a and Nagasaki Days on 6th&9th Conduct of Unit-1 Examinations						
linkage with cooperative bank, student seminar, assignment, unit test-2	Student seminar assignment quiz unit-II	To invite neighbourd college Lecturer for Guest Lecture Plan to Conduct a quiz competition.	Assignment unit test-II	Assignment student seminar unit-II	Students seminar local field trip unit test-II	Field trip guest lecture Unit test-II	Completion of monthly syllabus unit-II students trip Guest lecturer	assignment, ozone protection day on 16-9- 2013,unit- II,remedial coaching
field trip, study projects,assign ment,term-1 examinations	Field trip 1st term exams assignment quiz group discussion unit-III	To organise a Debate Programme Conduct an assignment work Observe the U.N.O Day on 24th Conduct of Unit-III Examinations	Assignment unit test-III	1st term examinations quiz assignment student seminar unit- III	First term exams guest lecture	First term exams/quarter ly question and answer session students seminar unit test-III	1st term exams review of syllabus completion students seminar assignments	I term exams, assignment, student seminar, student study project, guest lecture, remedial coaching, unit- III
Remedial classes, assignment, quiz, unit test- 3	Guest lecture assignment question and answer session unit- IV	Plan to deliver an external Lecture Student Seminar Unit-IV	Assignment unit test-IV	Guest lecture assignment Student seminar field trip unit-IV	project work field trip students seminar unit test-III	Students seminars quiz programme Unit test-IV Dec-1 AIDS day	completion of monthly syllabus unit-III assignment work guest lecturer-II	Students seminars, assignments, student study project, remedial coaching, unit- IV, field trip
Remedial coaching, assignment, group discussion, term-II examinations	2nd term examinations assignments question and answer session	National Seminar World Disabled Day on 3rd Inter National Human Rights Day on 10th Conduct an assignment work	2nd term exams Ramanujam' s Birthday	II term examinations world computers literacy day Charles Babbage birthday assignment	2nd term exams remedial coaching	Students seminar 2nd term exams/Half yearly Pre- final exams	Completion of monthly syllabus 2nd term exams Student seminars assignments	II term exams, assignments, student seminar, student study project, quiz, remedial coaching.
Debate, assignment, pre final examinations	Pre final exams group discussion assignment	Louise Braille Day Celebration on 4th National Voters Day on 25th	assignments pre final exams	Pre final exams Student seminars	Remedial coaching pre- final exams	Group discussion Model practical exams revision classes	Unit-IV revision of practical work assignment work	Pre final exams, model practices
Career guidance, revision classes	Revision remedial classes	Revision Classes	Revision classes	Revision classes	Revision classes	Practical university exams revision classes	University practical exams revision of theory	Revision classes

Revision classes, public examinations	University exams	University Exams	University exams	University examinations	university exams	University exams	University exams	University examinations
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ANNEXURE-IV

FEED BACK FOR AQAR 2017-18

Feed Back from the Students:

- The college has cordial atmosphere with beautiful greenery, flora and fauna.
- The college has a Health-care centre in order to provide first aid and medical support to the students and staff.
- Good Library is available.
- SC, ST, and BC students are getting scholarships and merit scholarships from public.
- Anti-Ragging is strictly maintained in the college.
- Guidance is provided for P.G entrance and competitive examinations through UGC.
- E- Class room is very much useful for ICT Lectures to acquire more information.
- Remedial coaching classes, Tutorials, Counselling are provided for the backward students.
- Effective communication Skills, Soft Skills etc are being providing through JKC.
- Net Centres are made available for getting knowledge for women and men students separately in the college.
- To get practical knowledge all departments have arranged Field Trips and Industrial visits and conducted certificate courses for acquiring part time jobs.
- Organized Guest Lectures to extract additional information.
- Science labs are well equipped with sufficient infrastructure with the help of UGC funds.
- A large play ground is available for the sports.
- A good number of awareness programs and rallies were conducted through women empowerment cell, Eco club, Red Ribbon club, and NSS units.
- Legal awareness classes are conducted especially for women students.
- Students are encouraged to approach staff members to solve their problems.
- NSS and WEC volunteers participated in Social Responsibility activities like Literacy program, Health and Hygiene, Women Rights, Hepatitis B Vaccination camp, Blood donation etc.

FEED BACK FROM ALUMNI:

- It is encouraged to arrange campus selections every year through JKC.
- It is appreciated to install Solar Power in the college premises and construct ramps for physically handicapped students through UGC.
- It is also appreciated to provide computer labs for Commerce and Arts students separately.
- Students are encouraged for participation of Socially Responsible activities.
- Congratulate the staff members for getting Minor Research Projects.
- It is also encouraged to organise P.G entrance, competitive examinations and Bank coaching for the poor students.
- The students are encouraged for well maintenance of greenery, discipline and Anti Ragging etc in the college premises.

FEED BACK FROM PARENTS:

- Friendly and cooperative atmosphere among the staff and students is maintained.
- The Staff possess high qualifications and are exercised with commitment and responsibility in respect of academic development of the students.
- Books, Uniforms and extending monetary help are provided to the students who are in need.

- Internal Exams, Co-curricular activities, Remedial classes are being conducted to the students for better result.
- Encourage the students in their own talents and mould them as responsible persons in the society.
- It is encouraged to follow well discipline in the college premises.

SUGGESTIONS:

- Keep the campus plastic free and pollution free.
- Maintain best canteen.
- Maintain continuous student evaluation for better progress of the students.
- Extend Library reading room for the readers.
- Encourage students to get good results and good jobs.
- Maintain toilets properly.
- Drinking water facilities should be improved in a better way.
- Need to establish NCC unit in the college.
- Need to encourage sports as a regular activity.
- Practicing English is must.
- Take proper steps to start women's hostel immediately.
- Need to construct Seminar Hall.
- English medium teaching is suggested.

ANNEXURE-V

Best Practice - 1

1. Title of the Practice:

Speaking only English in the Campus on 4th Saturday of Every Month

2. Goals:

A) Aims & Objectives

To improve communication? skills in English today for tomorrows employment

To increase confidence? among the students to speak English

To develop active? listening and speaking skills

To create an atmosphere for expressing in English?

B) Principles or Concepts

All the staff and the? students ought to recognize the importance of the day for practice to speak in English.

All the staff and the students should follow the? procedure adopted for practice.

3. The Context: In the present global scenario, English communication skills have become very important for getting jobs. Hence the educational institutions lay emphasis on giving training in English communication skills. If the students are properly trained, they will have a fair chance of getting jobs. English speaking competence creates confidence among students. In the light of this, the institution has introduced the practice of speaking English by all in the campus on every 4th Saturday. It has motivated the students and the staff to focus more on acquiring English speaking ability.

4. The Practice: On the specified day, English speaking is a must for all correspondence in the college at all levels. Besides the English teachers, the teachers belonging to the other departments also, as a rule, carry out their classroom instruction in simple English and in turn the students respond positively. The students and the staff interact with each other only in English. Mistakes in the language are to be ignored as the purpose of this practice is not to speak grammatically correct English but to encourage the students to communicate in English. The staff including the head of the institution carries out all the correspondence like sending circulars to the staff or notices to the students or giving instructions to the technical or office staff only in English. The inmates of the college converse with the visitors too in English on this day.

Constraints/Limitations:

While practicing this, the language teachers from? Telugu, Hindi departments face certain limitations in the classroom instruction.

Slow learners hesitate to involve themselves in this practice actively.

5. Evidence of Success:

A congenial atmosphere for speaking? English is created

Confidence levels of the students? to speak in English are raised

Selections in placement drives are on the ascent?

6. Problems Encountered & Resources Required:

It's challenge to make slow? learners converse in English

Correspondence gaps crop up?

Difficult to carry out this? practice while dealing with the illiterate visitors Inhibitions among students? sometimes hinder the practice Commitment of the staff, administrative support and? motivated students are the best resources to successfully carry out the practice.

7. Notes: In any civilized society, communication skills play a vital role in building harmonious relations. Newspaper reading, précis writing, letter writing, debate, elocution, essay writing, addressing meetings and public gatherings, paper presentations in seminars or workshops or symposia are excellent instruments to improve communication skills for the all-round development. While preparing academic calendar, the colleges and other educational institutions can give a room for co-curricular and extra-curricular activities so as to benefit the staff and the students at large. Time and resource constraints may be overcome by proper planning and execution. Let the learners land in a better world with all the employable skills.

Best Practice – 2

The title of the practice

1. Offering Saplings instead of Bouquets

2. Goals: Underlying Principles/Concepts:

The chief objective of the practice? is to protect environment

Saplings used for plantation help? us check the bio-non-degradable pollutants, dumping of solid wastes, thereby controlling air and water pollutions

Plants provide protective cover on the land and? thereby check soil erosion

Helps maintain optimum ratio of oxygen, carbon dioxide and nitrogen in the air for a healthy biological life

2. The Context:

The temperature in the? atmosphere is rapidly rising. Deforestation is rampant everywhere. With the advent of new electrical and electronic appliances, more and more carbon dioxide is released into the atmosphere. It has become every one's duty to focus on maintaining ecological balance. In view of this, we have started replacing bouquets with saplings whenever a function/celebration is held in the college. The guests have planted the saplings in the campus itself. As a result, the sprawling campus of our college has become an abode of diverse plants contributing to the environmental protection.

In the light of global warming, all of us are aware of the importance of environmental protection for our survival and sustainable development

In the present century, ecological and social changes cause the temperatures to rise abnormally which result in irregular monsoons, crop failures, health problems etc. and demand immediate measures such as a forestation at a rapid rate.

The evil effects of global warming on human? population, animal species and agriculture are indeed frightening.

4. The Practice:

In our college was involve all the staff members and the students in this practice on all the important occasions such as

Environmental Day, Ozone Protection Day, National festivals, College functions, seminars, workshops, symposia etc.,

To honor the Guests, who visiting the college, saplings are offered instead of bouquets on the dais.

The college makes necessary arrangements for plantation of saplings on the premises.

The newly admitted students are encouraged to plant a sapling each and take care of it.

The NSS volunteers and the Eco Club of the college look after the plants

The college organizes a forestation awareness programs and involves the neighboring schools and colleges to champion the cause of environmental protection.

The two NSS units campaign the importance of this? practice in their adopted villages.

The college also involves the voluntary organizations such as Lions Club, Rotary Club, Mahila Mandals etc. to spread the fruits of this practice.

5. Evidence of Success:

This best practice yields good results in the college, neighboring villages, banks, post offices, public places making the surroundings green, healthy and pollution-free.

It is noteworthy that? our students, parents, staff and family members practice this as a good hobby off the campus too.

The best slogan in the minds of our students and? staff is „EACH ONE, PLANT ONE“

6. Problems encountered and Resources required:

Though the practice receives tremendous response from all the sections of the society, it has its own limitations in the execution

The college has a limited supply of water from the Municipality and so the plants do not get sufficient water during summer

Natural calamities like cyclones and droughts damage the plants and trees in the college.

No specific finance? resources are available for fencing and other protective measures

Plantation in the adopted villages is not up to the? mark due to lack of follow-up work by the villagers

7. Notes:

Educational institutions like schools, colleges and universities are the best places for initiating this kind of practices.

By means of best practices, we promote good values,? traditions and customs from one generation to another to make the nation strong and unique in the world.